



SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
(AUTONOMOUS)
Reaccredited with 'B' Grade by NAAC
Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



DVV Clarification for Metric ID 6.3.3

6.3.3. Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.

Kindly provide

- 1)List of professional development / administrative training programs organized by the institution
- 2)Brochures and Reports year- wise
- 3)List of participants in each programme
- 4)Photographs with date and caption
- 5)Annual reports highlighting the programmes conducted by the HEI

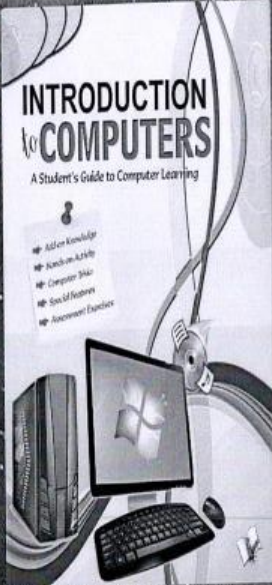
Response:

- 1)List of professional development / administrative training programs organized by the institution
- 2)Brochures and Reports year- wise
- 3)List of participants in each programme
- 4)Photographs with date and caption
- 5)Annual reports highlighting the programmes conducted by the HEI is provided here

Dates (from-to) (DD-MM-YYYY)	Title of the professional development/ administrative training programs organised for teaching staff (Professional development/ administrative training programs)	No. of participants
15-05-2022 TO 15-05-2022	Introduction to Computers	15
18-04-2022 TO 18-04-2022	English Spoken Tutorial	15
23-03-2022 TO 23-03-2022	Profesional Development programme on Board Of Studies by Smt L. Sudheera, Academic Coordinator	67
25-02-2022 TO 25-02-2022	Workshop on Learning Management System by Dr P. Subba Lakshumma, Principal	75
16-02-2022 TO 16-02-2022	Administrative Staff Training Programme on Professional Ethics	23
03-03-2021 TO 03-03-2021	Administrative training programme on Cash Book preparation	70
01-12-2021 TO 01-12-2021	Professional Development programme on Google Apps	62

20-11-2021 TO 21-11-2021	Basic computer skills and Networking concepts	60
11-08-2021 TO 11-08-2021	One day workshop on Google Classroom	56
14-07-2021 TO 14-07-2021	e-office	10
15-04-2021 TO 15-04-2021	Seminar on Research Methodology	58
02-11-2020 TO 12-11-2020	Office Automation	10
01-09-2020 TO 01-09-2020	Effective Teaching at College Level	70
01-03-2020 TO 01-03-2020	Soft Skills Training Programme to Non-Teaching Staff	13
25-09-2019 TO 25-09-2019	Anger Management during teaching	70
10-01-2019 TO 10-01-2019	Women Teacher role in Women Institution	30
30-11-2018 TO 30-11-2018	Workshop on Online Assessment Techniques	47
03-11-2018 TO 03-11-2018	Seminar on MOOCs Enrollment	40
29-11-2018 TO 29-11-2018	Workshop on Plickers	45
05-11-2018 TO 05-11-2018	Seminar on Online Assessment Tools – Plickers	32
19-10-2017 TO 19-10-2017	One day Workshop on Office Management	18
16-09-2017 TO 16-09-2017	One day Workshop on Teaching Methods	65
15-07-2017 TO 15-07-2017	Basics in Computer Education	55

One Day Training Program on Introduction to Computers for Non – Teaching Staff

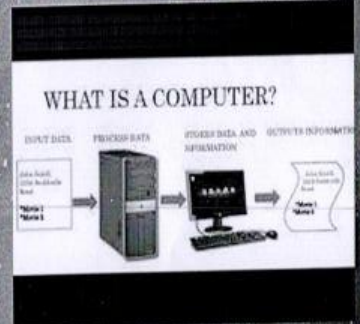


INTRODUCTION to COMPUTERS
A Student's Guide to Computer Learning

- Add-on Knowledge
- Hands-on Activity
- Computer Skills
- Open Ed Resources
- Assessment Exercises

One -Day Training
Programme
On
“Introduction
To Computers”
for Non-Teaching
Staff
15-05-2022

About the Programme



WHAT IS A COMPUTER?

INPUT DATA → PROCESS DATA → OUTPUT DATA AND INFORMATION

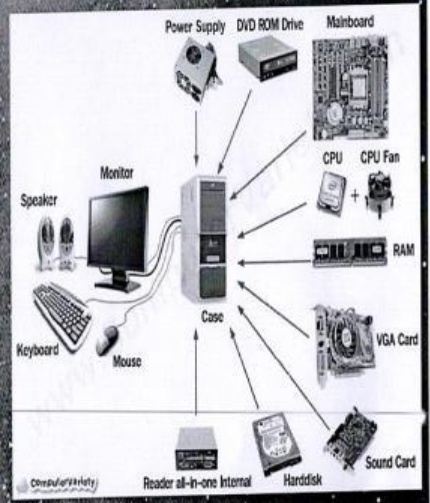
Input: Data, Program, User, Keyboard, Mouse, Scanner, etc.
Process: CPU, Memory, etc.
Output: Data, Program, User, Keyboard, Mouse, Scanner, etc.

RESOURCE PERSON
A.HARITHA
LECTURER IN COMPUTER SCIENCE



S.K.R & S.K.R GOVT. DEGREE COLLEGE FOR WOMEN
KADAPA

Department of Computer Science &
Applications
S.K.R & S.K.R Government College for
Women (A)
Kadapa



Power Supply, DVD ROM Drive, Mainboard, CPU, CPU Fan, RAM, VGA Card, Harddisk, Sound Card, Reader all-in-one Internal, Keyboard, Mouse, Monitor, Speaker.



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Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.

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Circular

Date : 13.05.2022

This is to inform you that all Non teaching faculty are requested to attend the programme One-day Traing Profram on "Introduction To Computers " on 15-05-2022. at Room No. 1 organised by A.Haritha, lecturer in Computer Science, Department of Computer Science&Applications, SKR & SKR Govt. College for Women, Kadapa (Autonomous).

P. Suresh Babu

PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA

A. Haritha
A.HARITHA

Department of Computer Science&Applications

BE. Hanu.
A. Venkateswalar.
R. Rajesh
S. Maheshwari
Sobha
P. Maa Susha
P. Hari Prasad
A. V. Bhat.
R. Bhanu
S. Simla
Suma Caha
P. V. Hiteshi
S. Sule
K. Nivara.



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Title of the Program: One Day Training Program on
Introduction To Computers For Non Teaching Staff

Date : 15-05-2022

S.NO	Name of the Non-TeachingStaff	Designation	Signature
1	B.E.Vijaya Kumari	Record Assistant	B.E. విజయకుమారి
2	A.VenkataSubbalakshumma	Record Assistant	A. Venka S
3	R.Rajeswari	Record Assistant	R. రాజేశ్వరి
4	S.Mahammad Rafi	Record Assistant	S. Mohd Rafi
5	S.Khaja	Record Assistant	Khaja
6	P.Mary Sudha	Typist	P. Mary Sudha
7	A.Hari Prasad	Sr. Assistant	A. Hari Prasad
8	A.Vijaya Bharathi	Junior Assistant	Vijaya Bharathi
9	R.Brahmani	Junior Assistant	R. Brahmani
10	S.Simla	Attender	S. Simla
11	T.Suma Latha	Attender	T. Suma Latha
12	R.Vijayalakshmi	Attender	R. Vijayalakshmi
13	S.Vineela	Attender	S. Vineela
14	K.Meramma	Attender	K. Meramma
15	G.Ganga Devi	Attender	G. Ganga Devi

Spoken English for Non – Teaching Faculty

SKR & SKR Govt. College for Women, Kadapa

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Administrative Training Programme on Spoken English

(From 18-04-22 to 22-04-22)

Organized by

Department of English

SKR & SKR Govt. College for Women , Kadapa

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Administrative Programme on Spoken English

(From 18-04-22 to 22-04-22)

CIRCULAR

Date: 16-04-22

This is to inform you that all the Non-teaching Faculty are informed to attend the Administrative Programme on Spoken English from 18-04-22 to 22-04-22 (between 3.00 PM and 5.00 PM) at Room No. 1 to be organised by the Department of English, SKR & SKR Govt. College for Women, Kadapa, (Autonomous).

P. Sujatha
Department In-charge

Ash
A. Vijaya Bhargathi
B. E. Vijaya Kumar
P. Swarna Gouri
M. M. R. Rb
S. Simla
A. Sita Sankarai
P. Kottar
S. Ramanam
P. Marysulla
T. Sumalatha
(Signature)

S. Rathi
ANUWES
R. Brahman

Day 1:

Smt. P. Sujatha, Lecturer in English started the Programme by giving a revision on English Grammar. She also enlightened the learners about the need and importance of English Language in our day today life both personal and professional.

Day 2:

Dr. K. V. Prasad, Lecturer in English practiced Spoken English to the Administrative Staff. The learners learned self-introduction and also how to introduce others. The learners actively participated in the task.

Day 3:

Dr. N. Raja gopal Reddy, Lecturer in English practiced the phrases that are used for polite requests. And they were practiced by the learners.

Day 4:

Dr. Y. Rajanarayana, Lecturer in English taught the learners the phrases used for agreeing and disagreeing. He also differentiated the situations of formal and informal.

Day 5:

Mr. M. Venkatesulu, Lecturer in English practiced the phrases used for giving instructions and directions. This is very important for the learners to instruct the students and parents on Academic matters.

Day 6:

Smt. G. P. Asha Latha, Lecturer in English conducted a JAM Session for the learners and asked them to speak in English for a minute on the topic of their own choice. With the help of the session the errors were corrected and further practice was given to the learners.

Benefits of the Programme:

- ✓ The learners will develop the ability to speak fluently and interactively
- ✓ The learners will be able to communicate effectively and appropriately both in real life and Academic situations
- ✓ The Programme will help the learners measurably to improve their speaking skills
- ✓ The learners will be able to communicate to the students and parents fluently for asking and giving information



Resource Persons:

1. Smt. P. Sujatha
2. Dr. K. V. Prasad
3. Dr. N. Raja gopal Reddy
4. Dr. Y. Rajanarayana
5. Mr. M. Venkatesulu
6. Mrs. G. P. Asha Latha



Programme Report:

An Administrative Training Programme was organized for Administrative Staff on Spoken English for a week from 18-04-22 to 22-04-22. The Programme was started with an Inaugural Session by our Principal Madam Dr. P. Subba Lakshumma garu. Smt. P. Sujatha, Department In-charge of the English Department was the organizer of the Training Programme. All the Faculty of the English Department acted as Resource Persons for the Training Programme. The Programme was conducted for seven days from 18-04-22 to 22-04-22 between 3.00 PM and 5.00 PM. The Participants were fifteen. The Programme was important in building and maintaining relationships, in undertaking and expressing feelings and emotions and in problem solving. English Speaking Skills are essential for employees for the smooth running of the Institution.

Scope of the Programme:

- To enable the employees to relate to their colleagues
- To improve the speaking skills of the employees
- To give practice of vocabulary, grammar, Spoken English, etc.,
- To improve the ability of the employees to use English in the Institution which has a number of benefits
- To expand their network for Academic purpose

SKR & SKR Govt. College for Women (A), Kadapa

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Administrative Programme on Spoken English

(From 18-04-22 to 22-04-22)

List of the Faculty participated:

S. No.	Name of the Faculty	Designation	Signature
1	A. Sankarajiah	Senior Asst	Ash
2	An. Vijaya Bharathi	Jr. Asst	A.S
3	P. Swarna Gouri	Record - Asst.	P.Gouri
4	R.E. Vijayakumari	Record Assistant	R.E.
5	Dr. N. N. Babu	officer in charge	Dr. N. N. Babu
6	S. Ramanamma	Junior Assistant	S.R.
7	A. Sankarajiah	Senior Asst	A
8	P. N. P. D. S.	Senior Asst	P.N.P.D.S.
9	A. V. Subbadeviah	Manager	A.V.S
10	S. Simla	Attender	S. Simla
11	T. Somalatha	Attender	T. Somalatha
12	P. Mary Sudha	Typist	P. Mary Sudha
13	S. Mahammad Razi	P. A.	S. Mahammad Razi
14	D. N. R. Ravi	Electrician	D. N. R. Ravi
15	R. Brahmani	Junior Asst	R. Brahmani

How to conduct Board of Studies Meeting in Autonomous Colleges



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Date :22.03.2022

Circular

HOW TO CONDUCT BOARD OF STUDIES MEETING IN AUTONOMOUS COLLEGES

This is to inform to the entire teaching faculty that there will be a programme on "HOW TO CONDUCT BOARD OF STUDIES MEETING IN AUTONOMOUS COLLEGES" which is presented by the Resource Person Smt.L.Sudheera, Academic Coordinator, SKR & SKR GCWA, Kadapa on **23.03.2022** in Room No.01. Hence all the faculty members are informed to attend the programme.

P. Suneeta Lakshmi

Principal

PRINCIPAL

SKR & SKR Govt. Degree College
for Women, KADAPA.

- | | |
|------------------|----------------|
| 1. <i>W</i> | 11. <i>V89</i> |
| 2. <i>W</i> | 12. <i>S</i> |
| 3. <i>W</i> | 13. <i>B</i> |
| 4. <i>Vh</i> | 14. <i>D</i> |
| 5. <i>J</i> | |
| 6. <i>ap Ar</i> | |
| 7. <i>n.s. G</i> | |
| 8. <i>(ce)</i> | |
| 9. <i>P</i> | |
| 10. <i>M</i> | |



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**Title of the Programme: HOW TO CONDUCT BOARD OF STUDIES
MEETING IN AUTONOMOUS COLLEGES**

Date : 23.03.2022

List of Faculty

2021-22

S.No	Name of full-time teacher	Designation	Signature
1	Dr.P.Subbalakshumma	Principal	
2	Dr.B.Srinivasulu	Vice Principal	
3	Dr.G.Vijaya Lakshmi Devi	Lecturer in Economics	
4	Dr. M. Guru Mohan Reddy	Lecturer in Economics	
5	T. Srinivasulu Reddy	Lecturer in Economics	
6	Dr. Shazeeya Begum	lecturer in Urdu	
7	N. Raghavendra	Lecturer in Statistics	
8	Dr. M.Veerabhadraiah	Lecturer in Political Science	
9	P.Sujatha	Lecturer in English	
10	Dr.K.V.Prasad	Lecturer in English	
11	O.Khaja Mohideen	Lecturer in commerce	
12	V.Sree Rama Reddy	Lecturer in commerce	
13	C.V.Krishna Veni	Lecturer in Computer Science	
14	A.Haritha	Lecturer in Computer Science	
15	Dr.V.Sahadeva Reddy	Lecturer in Physics	
16	Dr.M.Padmavathi	Lecturer in Physics	
17	Dr.M.V.Ramanaiah	Lecturer in Physics	
18	Dr.P.Gurivi Reddy	Lecturer in mathematics	
19	Dr.B.Swaroop	Lecturer in Mathematics	
20	B.Swarna Mary	Lecturer in Zoology	
21	Dr. P. Sachi Devi	Lecturer in Zoology	
22	L.Sudheera	Lecturer in chemistry	
23	Dr.K.Nagamuni reddy	Lecturer in Chemistry	
24	D.Winnie Teja	Lecturer in Chemistry	
25	Dr.N.Anandakumar Reddy	Lecturer in Chemistry	
26	Dr.P.Subramanyam	Lecturer in Botany	

27	B.Yugavani	Lecturer in Botany	B. Yugavani
28	Y.Nagaratnamma	Lecturer in Botany	Y. Nagaratnamma
29	Dr.B.Priyadarsini	Lecturer in Microbiology	Dr. B. Priyadarsini
30	J.Mary suguna	PTL In Chemistry	J. Mary Suguna
31	J. Ravindra Babu	Contract Lecturer in History	J. Ravindra Babu
32	Dr. K.Srinivasa Reddy	Contract Lecturer in History	Dr. K. Srinivasa Reddy
33	M.V.N Sudha Rani	Contract Lecturer in Telugu	M. V. N. Sudha Rani
34	O.Geetha	Contract Lecturer in Telugu	O. Geetha
35	Dr.P.V .Subba Reddy	Contract Lecturer in Political Science	Dr. P. V. Subba Reddy
36	G.P. Asha Latha	Contract Lecturer in English	G. P. Asha Latha
37	T.Venkatesulu	Contract Lecturer in English	T. Venkatesulu
38	Y.Raja Narayana	Contract Lecturer in English	Y. Raja Narayana
39	Dr.N.Rajagopal reddy	Contract Lecturer in English	Dr. N. Rajagopal reddy
40	Dr.S.Gurappa	Contract Lecturer in Commerce	Dr. S. Gurappa
41	B.Renuka Devi	Contract Lecturer in Computer Science	B. Renuka Devi
42	K.Vasudha Rani	Contract Lecturer in Computer Science	K. Vasudha Rani
43	K.Shalini	Contract Lecturer in Mathematics	K. Shalini
44	K.Sunitha	Contract Lecturer in Mathematics	K. Sunitha
45	T.Sreenivas	Contract Lecturer in Statistics	T. Sreenivas
46	R.Vahida	Contract Lecturer in Zoology	R. Vahida
47	Dr.V.Ravisekhar	Contract Lecturer in Zoology	Dr. V. Ravisekhar
48	V.Hima kumari	Contract Lecturer in Chemistry	V. Hima kumari
49	V.Madhavi	Contract Lecturer in Chemistry	V. Madhavi
50	Dr.A.L.V.Ramana reddy	Contract Lecturer in Chemistry	Dr. A. L. V. Ramana reddy
51	M.Renuka	Guest lecturer in commerce	M. Renuka
52	V.Aruna	Guest lecturer in commerce	V. Aruna
53	P.Raja Gopal	Guest Lecturer in commerce	P. Raja Gopal
54	N.S Venugopal	Guest Lecturer in Zoology	N. S. Venugopal
55	P.Laveena	Guest Lecturer in Biochemistry	P. Laveena
56	S. Siva Gowri	Guest Lecturer in Biotechnology	S. Siva Gowri
57	K.Madanmohan	Physical Director	K. Madanmohan
58	K.Ramya Smitha	Guest lecturer in Computer Science	K. Ramya Smitha
59	Pmr Jayanthi	Lecture in Hindi	Pmr Jayanthi

Training Program on Preparation of Cash Book to College Administrative Staff



S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.

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**TRAINING PROGRAMME ON PREPARATION OF CASH BOOK
To
COLLEGE ADMINISTRATIVE STAFF
ON
03-03-2021
(ORGANISED BY DEPARTMENT OF COMMERCE)**





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DEPARTMENT OF COMMERCE

CIRCULAR

The Department of Commerce is going to conduct Administrative training Programme to Office Staff on Cash Book preparation on 03.03.2021 from 3.00 PM to 6.00 PM at Room No.1. Hence all Non- Teaching staff are hereby informed to attend the training Programme without fail.

V. Sreerama Reddy
01/3/21

P. Srinivas Reddy
1.3.2021

PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

C.V. Ramya Reddy

P. Mary Sutha

C.B.E. Vijaya Kumar

R. Rajeswari

K. Chandrababu

V. Anura

S. Simla

K.S. Joy

P.P. C.

Swarna Latha

20/2/21

R. Vijaya Lakshmi

D. Saradamma

K. Ramana

A. Veera Govind

To Enhance work efficiency among administrative staff certain orientation /training programmes are necessary to adapt to new situations and accepting new challenges. In keeping the view of this the Department of Commerce has conducted "TRAINING PROGRAMME ON PREPARATION OF CASH BOOK" to Administrative Staff with an objective to inspire towards new technology in Cash Book maintenance. To ensure there is an efficient system for keeping and passing financial information.

The Training programme was on 03-03-2021 at Room No.1 from 3 pm to 6 p.m. The training programme was inaugurated by the Chair person and Principal Garu Dr.P.Subba Lakshumma and gave message to the administrative staff on Cash Book Preparation and its importance in effective functioning of day today activities. She explained that different types of registers in college to keep record which are maintained by college administration. The Cash Register records every financial transaction of any sort that takes place in the college. She also clarified all financial transactions include amount received from various sources on credit side and corresponding expenditures are entered in debt side.

The resource person Sri.P.Raja Goal, Retired Lecturer in Commerce explained vividly the importance of Cash Registers in academic institutions. He said that there are 8 kinds of cash registers to be maintained in every organisation for effective administration and communication. They are

1. Acquittance Register
2. Cash Book
3. Contingency Register
4. Fee Collection Register
5. Register of Donations
6. Register of Scholarships
7. Register of Dead Stock Register
8. Record of Past Year's Budgets.

He clearly explained how to maintain all the above registers with proper analysis and with appropriate examples. They serve as historical record and can be used for checking any information accurately at any instance of time. They also serve as data bank of total transactions for stipulated academic years.

The Programme Convenor Sri.V.Sreerama Reddy Garu Lecturer in Commerce said that the Cash Book should be balanced at end of each month and should be posted daily.

The programme was concluded by the Convenor Sri.V.Sreerama Reddy by Vote of Thanks to all the dignitaries and the Administrative staff. Feedback was taken from Administrative staff training programme on Preparation of Cash Book.

V. Sreerama Reddy
3-3-2021
Lecturer in Commerce
SKR & SKR Govt. College for Women
KADAPA



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Administrative training Programme on Cash Book preparation

Date: 03.03.2021

TIMINGS: 3.00 PM TO 6.00 PM

S.NO	NAME OF THE STAFF MEMBER	SIGNATURE
1	Sri M.SASIDHAR	<i>sen</i>
2	Sri B.HARI PRASAD	<i>AA</i>
3	Smt A.VIJAYA BHARATHI	<i>A. Vijaya Bharathi</i>
4	Smt R.BRAMHINI	<i>R. Brahmani</i>
5	Smt A.V.SUBBA LAKSHUMMA	<i>A.V. Subba Lakshamma</i>
6	Smt B.E.VIJAYA KUMARI	<i>B.E. Vijaya Kumari</i>
7	Smt P.MARY SUDHA	<i>P. Mary Sudha</i>
8	Sri S.MOHAMMAD RAFI	<i>S. Mohammad Rafi</i>
9	Smt R.RAJESWARI	<i>R. Rajeswari</i>
10	Smt R.VIJAYA LAKSHMI	<i>R. Vijaya Lakshmi</i>
11	Smt K.SUNEELA	<i>K. Sunela</i>
12	Kum T.SUMA LATHA	<i>T. Suma Latha</i>
13	Kum S.SIMLA	<i>S. Simla</i>
14	Sir K.RAMANA REDDY	<i>K. Ramana Reddy</i>
15	Sri P.VARA PRASAD	<i>P. Varas Prasad</i>
16	Sri C.V.RAVEENDRA REDDY	<i>C.V. Raveendra Reddy</i>
17	Smt SWARNA LATHA	<i>Swarna Latha</i>
18	Smt D.SARADAMMA	<i>D. Saradamma</i>
19	Sri A.VEERA GOVINDU	<i>A. Veera Govindu</i>
20	Smt INDIRAMMA	<i>Indiraamma</i>
21	Sri RAJA SEKHAR	<i>R. Sekhar</i>
22	Sri BALA KRISHNA	<i>B. Krishna</i>
23	Sri DEVA RAJU	<i>Deva Raju</i>

Workshop on Learning Management System



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23.02.2022

CIRCULAR

This is to inform that all the teaching faculty are here by informed to attend Workshop on Learning Management System on 25.02.2022 at Room No: 1 at 2.30 pm organised by Head of the Institution, Dr P. SubbaLakshumma, Principal.

P. Subba Lakshumma
 PRINCIPAL
 SKR & SKR Govt. Degree College
 for Women, KADAPA

K. Vasudharani
 K. Vasudharani,
 Contract lecturer,
 Department of Computer Science

<i>P. Sub</i>	<i>M. V. Subba</i>	<i>Dr. Vasudharani</i>
<i>B. Sri</i>	<i>Geetha</i>	<i>V. Hima</i>
<i>G. Viji</i>	<i>Subbaraj</i>	<i>V. Madhavi</i>
<i>H. Sree</i>	<i>Ashutosh</i>	<i>P. Ravi</i>
<i>T. Sri</i>	<i>T. Nisha</i>	<i>M. Renu</i>
<i>Shashi</i>	<i>J. P. N. Nisha</i>	<i>V. Anu</i>
<i>Raghu</i>	<i>N. P. P. Reddy</i>	<i>P. Ravi</i>
<i>Devi</i>	<i>S. Ravi</i>	<i>N. S. Reddy</i>
<i>Sri</i>	<i>B. Renu</i>	<i>P. Lavanya</i>
<i>K. P.</i>	<i>K. Ravi</i>	<i>S. V. Ravi</i>
<i>V. Suresh</i>	<i>K. Shilpi</i>	<i>K. Ravi</i>
<i>G. V. Lakshmi</i>	<i>K. Smitha</i>	<i>P. Ravi</i>
<i>A. Haritha</i>	<i>T. Suresh</i>	<i>P. Ravi</i>
<i>Dr. V. Subba</i>	<i>B. Ravi</i>	<i>P. Ravi</i>



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Title of the Programme: Workshop on Learning Management System

Date: 25.02.2022

List of Faculty

2020-21

S.No	Name of full-time teacher	Designation	Signature
1	Dr. P. Subba Lakshumma	Principal	P. Subba Lakshumma
2	Dr. Aruna Kumari.D	Lecturer in Zoology	Dr. Aruna Kumari.D
3	B. Swarna Mary	Lecturer in Zoology	B. Swarna Mary
4	Dr. N.S. Venu Gopal	Lecturer in Zoology	Dr. N.S. Venu Gopal
5	Dr. B. Rajasekhar	Lecturer in Zoology	B. Rajasekhar
6	K. Subhashini	Lecturer in Zoology	K. Subhashini
7	B. Yugavani	Lecturer in Botany	B. Yugavani
8	H. Sushmitha saipurna	Guest lecturer in Botany	H. Sushmitha saipurna
9	N. Rajeswari	Guest lecturer in Botany	N. Rajeswari
10	L. Sudheera	Lecturer in chemistry	L. Sudheera
11	Dr. Ch. Sravanthi	Lecturer in chemistry	Dr. Ch. Sravanthi
12	Dr. K. Nagamunireddy	Lecturer in chemistry	Dr. K. Nagamunireddy
13	D. Winnie Teja	Lecturer in chemistry	D. Winnie Teja
14	J. Mary Suguna	Lecturer in chemistry (PTL)	J. Mary Suguna
15	Dr. Alv Ramana Reddy	Contract lecturer in chemistry	Dr. Alv Ramana Reddy
16	V. Madhavi	Contract lecturer in chemistry	V. Madhavi
17	V. Hima Kumari	Contract lecturer in chemistry	V. Hima Kumari
18	Dr. M. Padmavathi	Lecturer in Physics	Dr. M. Padmavathi

19	Dr.M.V.Ramanaiah	Lecturer in Physics	<i>M.V. Ramanaiah</i>
20	Dr B. Sudhakar Reddy	Lecturer in Physics	<i>B. Sudhakar Reddy</i>
21	K. Sunitha	Contract Lecturer in Mathematics	<i>K. Sunitha</i>
22	T. Vijaya	Guest Lecturer in Mathematics	<i>T. Vijaya</i>
23	C. Sravani	Guest Lecturer in Mathematics	<i>C. Sravani</i>
24	S.Sunitha	Guest Lecturer in Statistics	<i>S. Sunitha</i>
25	Dr.C.Subba Reddy	Guest Lecturer in Statistics	<i>C. Subba Reddy</i>
26	A.Haritha	Lecturer in Computer Science	<i>A. Haritha</i>
27	C.V.Krishna Veni	Lecturer in Computer Science	<i>C.V. Krishna Veni</i>
28	K.Vasudha Rani	Contract Lecturer in Computer Science	<i>K. Vasudha Rani</i>
29	B.Renuka Devi	Contract Lecturer in Computer Science	<i>B. Renuka Devi</i>
30	K.Ramya Smitha	Guest lecturer in Computer Science	<i>K. Ramya Smitha</i>
31	V.Sreerama Reddy	Lecturer in Commerce	<i>V. Sreerama Reddy</i>
32	Dr M.Sreenivasulu	Lecturer in Commerce	<i>M. Sreenivasulu</i>
33	O.Khaja Mohideen	Lecturer in Commerce	<i>O. Khaja Mohideen</i>
34	Dr S.Gurappa	Contract Faculty In Commerce	<i>S. Gurappa</i>
35	P.Raja Gopal	Guest Faculty In Commerce	<i>P. Raja Gopal</i>
36	P.Revathi	Guest Faculty In Commerce	<i>P. Revathi</i>
37	V.Aruna	Guest Faculty In Commerce	<i>V. Aruna</i>
38	N.Ramakrishna	lecturer in English	<i>N. Aruna</i>
39	Dr N Raja Gopal Reddy	Contract lecturer in English	<i>N. Raja Gopal Reddy</i>
40	Dr.K.V.Prasad	Lecturer in English	<i>K.V. Prasad</i>
41	K.V Ramana	lecturer in English	<i>K.V. Ramana</i>
42	S. Chan Basha	Lecturer in English	<i>S. Chan Basha</i>
43	K.Namratha	Lecturer in English	<i>K. Namratha</i>

44	Pmr Jayanthi	Lecture in Hindi	Pmr Jayanthi
45	Mvn Sudharani	Lecture in Telugu	Mvn Sudharani
46	Dr.Shazeeya Begum	Lecture in Urdu	Dr. Shazeeya Begum
47	I. Nageswar Reddy	Lecturer in History	I. Nageswar Reddy
48	B. Gangadhar	Lecturer in History	B. Gangadhar
49	M. Veerabhadrarajah	Lecturer in Political science	M. Veerabhadrarajah
50	G. Navaneetha	Guest lecturer	G. Navaneetha
51	G.Vijaya Lakshmi Devi	Lecturer in Economics	G. Vijaya Lakshmi Devi
52	V.Malathi	Contract Lecturer	V. Malathi
53	S.Sivagowri	Guest Lecturer	S. Sivagowri
54	K.Grace Tabitha	Guest Lecturer	K. Grace Tabitha
55	S.Saadiqua Samreen	Guest lecturer	S. Saadiqua Samreen
56	P.Laveena	Guest Lecturer	P. Laveena
57	K.Madanmohan	Physical Director	K. Madanmohan
58	A. Aruna	Guest faculty in tourism	A. Aruna
59	K.Ramya smitha	Guest Lecturer	K. Ramya smitha
60	P.U.S.Madhuri	Guest Lecturer	P. U. S. Madhuri

S.NO	Name	Designation	Signature
61	P. Ravitha	Bcom (u)	P. Ravitha
62	Y. Tejasvi	B.A. (HEP)	Y. Tejasvi
63	A. prasanna	B.A (H.E.P)	A. prasanna
64	U. Lavanya	B.A (HEP)	U. Lavanya
65	C. Ganga gayathri	B.A (HEC)	C. Ganga gayathri
66	P. sandhya	B.A (HEC)	P. sandhya
67	P. Naga lakshmi	B.A (HEC)	P. Naga lakshmi
68	S. mahabob chand	B.A (HEC)	S. mahabob chand
69	Shafik Thaslim	B. COM (u)	Shafik Thaslim
70	Sogala Sumitha	B. COM (G)	Sumitha
71	K. Sreenani	B. COM (G)	K. Sreenani
72	G. Adithyaman	BSC B.M.C	G. Adithyaman
73	G. Nagalavanya	BSC B.M.C	G. Nagalavanya
74	S. Pooja Suswita	BA (HEP)	S. Pooja Suswita
75	a. kalyani	BA (HEP)	a. kalyani

Professional Ethics to Administrative Staff

Programme Outline: Principal Dr P.Subba Lakshumma garu started the programme with opening remarks on the importance of Professional Ethics especially in this days for Administrative Staff. Nowadays Professional Ethics is need because it dictates to professionals a series of rules related to the way professional acts towards the people with whom he are she relates professionally. The main component of professional ethics are Integrity, Honesty, Accountability and Confidentiality.

Sri M.Veerabhadraiah, Associate Professor, Department of Political Science explained Professional Ethics are principles that govern behaviour of a person or group in an organisation. Values , Professional Ethics provide rules on how a person should act towards other people in the society and colleges. In college while dealing with students and with other stakeholders with at most care, empathy and accountability. In this code of conduct behaviour and transparency in profession played an important role.



At the end of the programme, Principal Madam appreciated the convenor of the programme and also appreciated the administrative staff for their active participation.

SKR & SKR GOVT.COLLEGE FOR WOMEN [A], KADAPA

Re-accredited by NAAC `B` Grade

Circular - Date 12/02/2022

All the Non-Teaching Staff are requested to attend the Training Programme on "Professional Ethics" at 2 PM to 5PM in room No 1 on 16/02/2022 to impart five major code of ethics to be strictly adhered by any employee of the college and to serve the students. Hence the department of Political Science is entrusted to conduct the programme in association with IQAC and submit training programme report to the Principal.

Hence, all the non-teaching staff are hereby requested to attend the training programme without fail.

P. Sankar Lakshmi
12.2.2022
PRINCIPAL

H. P. S. B. Srinath
Ar. vijaya Bharathi
R. Gouri
T. Anuradha
R. P. S. S. S. S.
L. Savitha
A. V. V. V.
Ash
P. Mary Sree
T. Soma Gathe



SKR & SKR GOVT.COLLEGE FOR WOMEN [A], KADAPA

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Awareness Programme

On

PROFESSIONAL ETHICS TO ADMINISTRATIVE STAFF

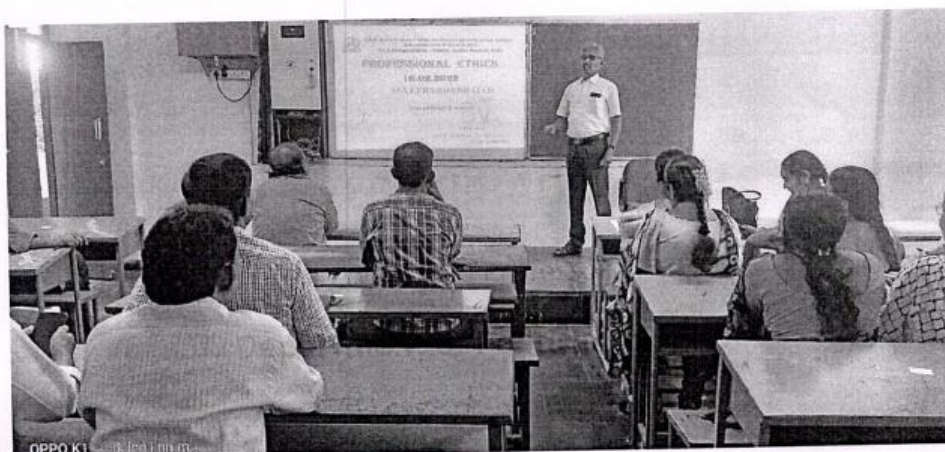
By

M.VEERABHADRAIAH

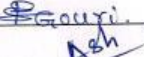
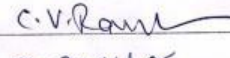
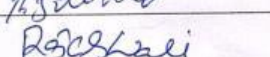
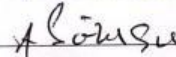
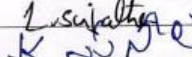
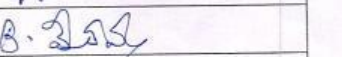
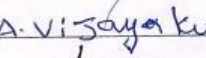
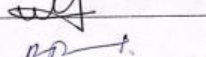
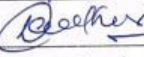
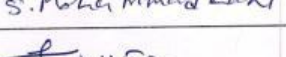
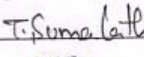
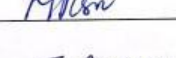
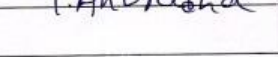
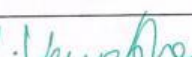
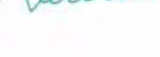
Associate Professor

Department of Political Science

Date : 16/02/2022



List of participated Administrative Staff

Sl.No.	Name	Designation	Signature
1	A. Vijaya Bhaskar	Jr. Asst	
2	B.E. Vijaya Kumari	Record Asst	
3	P. Swarna Gouri	Record - Asst	
4	A. Sankaralekshmi	Senior Asst	
5	M. Manohar Babu	Office Subordinate	
6	C.V. Ramakrishna	Jr. Asst	
7	T. Sumanth	Asst	
8	R. Rajeswari	Record Asst	
9	A. Suresh Kumar	Shorthand	
10	L. Sujatha	Watchman	
11	K. Ravi	Asst	
12	B. S. Siva	Asst	
13	A. Vijaya Kumari	B.E. Asst	
14	A. Vinod Kumar	Asst	
15	P. Varaprasad	Jr. Asst	
16	P. Mohan Kumar	Electrician	
17	S. Mahamed Razi	R.A.	
18	S. K. MADHUKAR	R.A.	
19	S. Simla	Office Subordinate	
20	T. Sumalatha	Office Subordinate	
21	M.P. Lakshmi	Watchman	
22	T. Anuradha	Record Asst	
23			
24			
25			

M. Venkatesh 15/2/22

One Day training program on Google Apps for Teaching Staff



**RESOURCE
PERSON**
K.VASUDHARANI
LEC IN COMPUTER SCIENCE

**Department of
Computer Science
& Applications
S.K.R & S.K.R
Government College
for Women (A)
Kadapa**

ONE-DAY TRAINING PROGRAMME ON GOOGLE-APPS FOR TEACHING STAFF DATE:1-12-2021



OBJECTIVE OF THE PROGRAM

Why Google Apps for Education?

1. Gmail: 7GB of storage, anti-spam
2. Calendar: share with anyone, mobile device support
3. Google Docs
 - Google Docs word processing - Compatible with MS Word, create documents online
 - Google Docs Spreadsheets - Compatible with Excel, create spreadsheets online
 - Google Docs Presentation - web based "PowerPoint," embed presentations on the web
4. Chat: Text, Audio, and/or Video chat with others. Real time collaboration
5. Google Sites: Create web pages online. Template library available
6. Video: Host video online through your domain.





SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
(AUTONOMOUS)
 Reaccredited with 'B' Grade by NAAC
 Y.S.R. Kadapa District - 516001, Andhra Pradesh, India.
 Affiliated to Yogi Vemana University



Circular

Date : 29.11.2021

This is to inform you that all teaching faculty are requested to attend the programme
 "Seminar on GOOGLE APPS" on 1.12.2021/at Room No. 1 organised by
 K.Vasudharani, Contract lecturer, Department of Computer Science, SKR & SKR Govt.
 College for Women, Kadapa (Autonomous).

P. Subbalekshmi
 PRINCIPAL

SKR & SKR Govt. Degree College
 for Women, KADAPA

K. Vasudharani
 K.Vasudharani,

Contract lecturer,

Department of Computer Science

<i>B. Yegor</i>	<i>Nagamani</i>	<i>Snigdha</i>	<i>Ravi</i>
<i>Dr. P. Subbalekshmi</i>	<i>Tapa</i>	<i>Mr. N. Siva</i>	<i>V. Naidu</i>
<i>Dr. B. Jeyap</i>	<i>Tharalokum</i>	<i>Greetha</i>	<i>Ravi</i>
<i>Dr. Vijayalakshmi</i>	<i>Mundey</i>	<i>Sakthi</i>	<i>M. Ravi</i>
<i>Dr. G. Srinivas</i>	<i>Vani</i>	<i>Arul</i>	<i>P. Ravi</i>
<i>A. Ravi</i>	<i>Arjun</i>	<i>Nahar-AC</i>	<i>N. Siva</i>
<i>Ravi</i>	<i>Ravi</i>	<i>T. Ravi</i>	<i>P. Srinivas</i>
<i>Srinivas</i>	<i>L. Siva</i>	<i>Y. Ravi</i>	<i>R. Srinivas</i>
<i>Ganesh</i>	<i>K. Siva</i>	<i>N. Raj Reddy</i>	<i>S. Srinivas</i>
<i>Dr. Ravi</i>	<i>Ferozan</i>	<i>S. Ravi</i>	<i>K. Mahesh</i>
<i>P. Ravi</i>	<i>P. Ravi</i>	<i>B. Ravi</i>	<i>K. Ravi</i>
<i>Srinivas</i>	<i>B. Ravi</i>	<i>K. Ravi</i>	<i>K. Ravi</i>
<i>Sachin</i>	<i>Y. Ravi</i>	<i>K. Ravi</i>	<i>K. Ravi</i>
<i>Ravi</i>	<i>B. Ravi</i>	<i>K. Ravi</i>	<i>K. Ravi</i>
	<i>J. Ravi</i>	<i>K. Ravi</i>	<i>K. Ravi</i>
	<i>Ravi</i>	<i>T. Ravi</i>	<i>K. Ravi</i>



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Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



Title of the Programme: Seminar on Google Apps

Date: 01.12.2021

List of Faculty

2020-21

S.No	Name of full-time teacher	Designation	Signature
1	Dr. P. Subba Lakshumma	Principal	P. Subba Lakshumma
2	Dr. Aruna Kumari.D	Lecturer in Zoology	Dr. Aruna Kumari.D
3	B. Swarna Mary	Lecturer in Zoology	B. Swarna Mary
4	Dr. N.S. Venu Gopal	Lecturer in Zoology	Dr. N.S. Venu Gopal
5	Dr. B. Rajasekhar	Lecturer in Zoology	B. Rajasekhar
6	K. Subhashini	Lecturer in Zoology	K. Subhashini
7	B. Yugavani	Lecturer in Botany	B. Yugavani
8	H. Sushmitha saipurna	Guest lecturer in Botany	H. Sushmitha saipurna
9	N. Rajeswari	Guest lecturer in Botany	N. Rajeswari
10	L. Sudheera	Lecturer in chemistry	L. Sudheera
11	Dr. Ch. Sravanthi	Lecturer in chemistry	Dr. Ch. Sravanthi
12	Dr. K. Nagamunireddy	Lecturer in chemistry	Dr. K. Nagamunireddy
13	D. Winnie Teja	Lecturer in chemistry	D. Winnie Teja
14	J. Mary Suguna	Lecturer in chemistry (PTL)	J. Mary Suguna
15	Dr. Alv Ramana Reddy	Contract lecturer in chemistry	Dr. Alv Ramana Reddy
16	V. Madhavi	Contract lecturer in chemistry	V. Madhavi
17	V. Hima Kumari	Contract lecturer in chemistry	V. Hima Kumari
18	Dr. M. Padmavathi	Lecturer in Physics	Dr. M. Padmavathi

19	Dr.M.V.Ramanaiah	Lecturer in Physics	Dr. M. V. Ramanaiah
20	Dr B. Sudhakar Reddy	Lecturer in Physics	Dr. B. Sudhakar Reddy
21	K. Sunitha	Contract Lecturer in Mathematics	K. Sunitha
22	T. Vijaya	Guest Lecturer in Mathematics	T. Vijaya
23	C. Sravani	Guest Lecturer in Mathematics	C. Sravani
24	S.Sunitha	Guest Lecturer in Statistics	S. Sunitha
25	Dr.C.Subba Reddy	Guest Lecturer in Statistics	Dr. C. Subba Reddy
26	A.Haritha	Lecturer in Computer Science	A. Haritha
27	C.V.Krishna Veni	Lecturer in Computer Science	C. V. Krishna Veni
28	K.Vasudha Rani	Contract Lecturer in Computer Science	K. Vasudha Rani
29	B.Renuka Devi	Contract Lecturer in Computer Science	B. Renuka Devi
30	K.Ramya Smitha	Guest lecturer in Computer Science	K. Ramya Smitha
31	V.Sreerama Reddy	Lecturer in Commerce	V. Sreerama Reddy
32	Dr M.Sreenivasulu	Lecturer in Commerce	Dr. M. Sreenivasulu
33	O.Khaja Mohideen	Lecturer in Commerce	O. Khaja Mohideen
34	Dr S.Gurappa	Contract Faculty In Commerce	Dr. S. Gurappa
35	P.Raja Gopal	Guest Faculty In Commerce	P. Raja Gopal
36	P.Revathi	Guest Faculty In Commerce	P. Revathi
37	V.Aruna	Guest Faculty In Commerce	V. Aruna
38	N.Ramakrishna	lecturer in English	N. Ramakrishna
39	Dr N Raja Gopal Reddy	Contract lecturer in English	Dr. N. Raja Gopal Reddy
40	Dr.K.V.Prasad	Lecturer in English	Dr. K. V. Prasad
41	K.V Ramana	lecturer in English	K. V. Ramana
42	S. Chan Basha	Lecturer in English	S. Chan Basha
43	K.Namratha	Lecturer in English	K. Namratha

44	Pmr Jayanthi	Lecture in Hindi	<i>Pmr Jayanthi</i>
45	Mvn Sudharani	Lecture in Telugu	<i>Mvn Sudharani</i>
46	Dr.Shazeeya Begum	Lecture in Urdu	<i>Dr. Shazeeya Begum</i>
47	I. Nageswar Reddy	Lecturer in History	<i>I. Nageswar Reddy</i>
48	B. Gangadhar	Lecturer in History	<i>B. Gangadhar</i>
49	M. Veerabhadraiah	Lecturer in Political science	<i>M. Veerabhadraiah</i>
50	G. Navaneetha	Guest lecturer	<i>G. Navaneetha</i>
51	G.Vijaya Lakshmi Devi	Lecturer in Economics	<i>G. Vijaya Lakshmi Devi</i>
52	V.Malathi	Contract Lecturer	<i>V. Malathi</i>
53	S.Sivagowri	Guest Lecturer	<i>S. Sivagowri</i>
54	K.Grace Tabitha	Guest Lecturer	<i>K. Grace Tabitha</i>
55	S.Saadiqua Samreen	Guest lecturer	<i>S. Saadiqua Samreen</i>
56	P.Laveena	Guest Lecturer	<i>P. Laveena</i>
57	K.Madanmohan	Physical Director	<i>K. Madanmohan</i>
58	A. Aruna	Guest faculty in tourism	<i>A. Aruna</i>
59	K.Ramya smitha	Guest Lecturer	<i>K. Ramya smitha</i>
60	P.U.S.Madhuri	Guest Lecturer	<i>P. U. S. Madhuri</i>

Two Day Training Program on Basic Computer Skills and Networking Concepts for Teaching Staff



**TWO-DAY TRAINING PROGRAMME
ON
BASIC COMPUTER SKILLS AND
NETWORKING CONCEPTS
FOR TEACHING STAFF**

DATE:20-11-2021 TO 21-11-2021

**OBJECTIVE OF THE
PROGRAM**

A network is a collection of computers, servers, mainframes, network devices, peripherals, or other devices connected to one another allowing for data to be shared and used.

A great example of a network is the Internet, connecting millions of people all over the world together. Below is an example image of what a home network with multiple computers and other network devices all connected to each other and the Internet

Resource Person

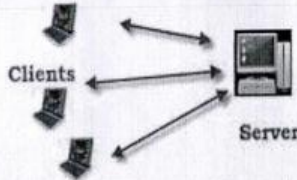
★★★★

K.VASUDHA RANI
Lecturer In Computer Science
Department Of Computer
Science & Applications



**S.K.R & S.K.R Government
College for Women (A)
Kadapa**

Client Server Networking Model



Data e.g files are stored on the server and access by the clients. Clients do not share data.



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Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



Circular

Date : 18.11.2021

This is to inform you that all teaching faculty are requested to attend the programme
“ Two-day Training Program Basic computer skills and Networking Concepts ” on
20.11.2021 to 21.11.2021. at Room No. 1 organised by K.Vasudharani, Contract
lecturer, Department of Computer Science, SKR & SKR Govt. College for Women, Kadapa
(Autonomous).

P. Srinivas Reddy
PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA

K. Vasudharani
K.Vasudharani,

Contract lecturer,

Department of Computer Science

P. Srinivas Reddy
B. Srinivas
G. V. Srinivas
M. Srinivas
T. Srinivas
Shrinivas
Raghuvaran
U. Srinivas
K. V. Srinivas
V. Srinivas
G. V. Krishnan
A. Haritha
Dr. V. Sahasrabudhe

M. Vasudharani
P. G. Vasudharani
B. Vasudharani
B. Vasudharani
P. Vasudharani
L. Vasudharani
K. Vasudharani
D. Vasudharani
N. Vasudharani
P. Vasudharani
B. Vasudharani
Y. Vasudharani
Dr. Vasudharani
J. Vasudharani
R. Vasudharani

Srinivas Reddy
M. V. Srinivas
G. Srinivas
Subbaraj
Ashutosh
T. Vasudharani
Y. Vasudharani
N. Vasudharani
S. Vasudharani
B. Vasudharani
V. Vasudharani
K. Vasudharani
K. Vasudharani
T. Vasudharani
D. Vasudharani

Dr. V. Vasudharani
V. Vasudharani
V. Vasudharani
R. Vasudharani
M. Vasudharani
V. Vasudharani
P. Vasudharani
N. Vasudharani
P. Vasudharani
S. Vasudharani
K. Vasudharani
R. Vasudharani
M. Vasudharani
D. Vasudharani



**SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
(AUTONOMOUS)**

Reaccredited with 'B' Grade by NAAC
Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



Title of the Programme : Basic computer skills and network concepts

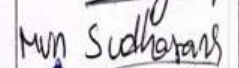
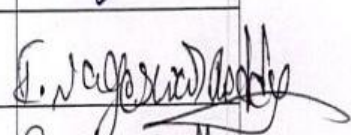
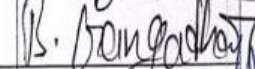
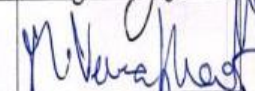
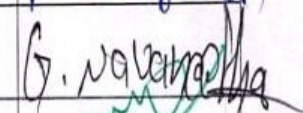
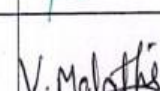
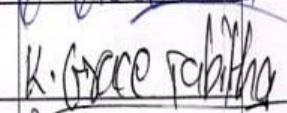
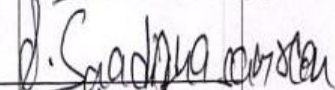
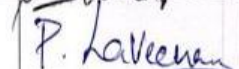
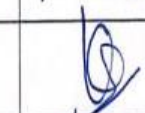
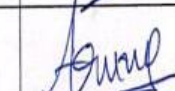
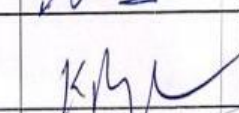
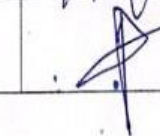
Date : 21-11-2021

List of Faculty

2020-21

S.No	Name of full-time teacher	Designation	Signature
1	Dr. P. Subba Lakshumma	Principal	P. Subba Lakshumma
2	Dr. Aruna Kumari.D	Lecturer in Zoology	Dr. Aruna Kumari.D
3	B. Swarna Mary	Lecturer in Zoology	B. Swarna Mary
4	Dr. N.S. Venu Gopal	Lecturer in Zoology	Dr. N.S. Venu Gopal
5	Dr. B. Rajasekhar	Lecturer in Zoology	B. Rajasekhar
6	K. Subhashini	Lecturer in Zoology	K. Subhashini
7	B. Yugavani	Lecturer in Botany	B. Yugavani
8	H. Sushmitha saipurna	Guest lecturer in Botany	H. Sushmitha saipurna
9	N. Rajeswari	Guest lecturer in Botany	N. Rajeswari
10	L. Sudheera	Lecturer in chemistry	L. Sudheera
11	Dr. Ch. Sravanthi	Lecturer in chemistry	Sravanthi
12	Dr. K. Nagamunireddy	Lecturer in chemistry	K. Nagamunireddy
13	D. Winnie Teja	Lecturer in chemistry	D. Winnie Teja
14	J. Mary Suguna	Lecturer in chemistry (PTL)	J. Mary Suguna
15	Dr. Alv Ramana Reddy	Contract lecturer in chemistry	Alv Ramana Reddy
16	V. Madhavi	Contract lecturer in chemistry	V. Madhavi
17	V. Hima Kumari	Contract lecturer in chemistry	V. Hima Kumari
18	Dr. M. Padmavathi	Lecturer in Physics	M. Padmavathi

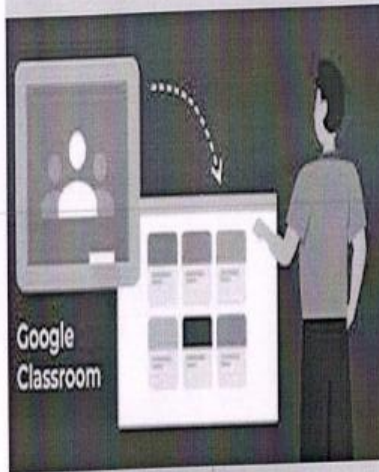
19	Dr.M.V.Ramanaiah	Lecturer in Physics	<i>M.V. Ramanaiah</i>
20	Dr B. Sudhakar Reddy	Lecturer in Physics	<i>B. Sudhakar Reddy</i>
21	K. Sunitha	Contract Lecturer in Mathematics	<i>K. Sunitha</i>
22	T. Vijaya	Guest Lecturer in Mathematics	<i>T. Vijaya</i>
23	C. Sravani	Guest Lecturer in Mathematics	<i>C. Sravani</i>
24	S.Sunitha	Guest Lecturer in Statistics	<i>S. Sunitha</i>
25	Dr.C.Subba Reddy	Guest Lecturer in Statistics	<i>C. Subba Reddy</i>
26	A.Haritha	Lecturer in Computer Science	<i>A. Haritha</i>
27	C.V.Krishna Veni	Lecturer in Computer Science	<i>C.V. Krishna Veni</i>
28	K.Vasudha Rani	Contract Lecturer in Computer Science	<i>K. Vasudha Rani</i>
29	B.Renuka Devi	Contract Lecturer in Computer Science	<i>B. Renuka Devi</i>
30	K.Ramya Smitha	Guest lecturer in Computer Science	<i>K. Ramya Smitha</i>
31	V.Sreerama Reddy	Lecturer in Commerce	<i>V. Sreerama Reddy</i>
32	Dr M.Sreenivasulu	Lecturer in Commerce	<i>M. Sreenivasulu</i>
33	O.Khaja Mohideen	Lecturer in Commerce	<i>O. Khaja Mohideen</i>
34	Dr S.Gurappa	Contract Faculty In Commerce	<i>S. Gurappa</i>
35	P.Raja Gopal	Guest Faculty In Commerce	<i>P. Raja Gopal</i>
36	P.Revathi	Guest Faculty In Commerce	<i>P. Revathi</i>
37	V.Aruna	Guest Faculty In Commerce	<i>V. Aruna</i>
38	N.Ramakrishna	lecturer in English	<i>N. Aruna</i>
39	Dr N Raja Gopal Reddy	Contract lecturer in English	<i>N. Raja Gopal Reddy</i>
40	Dr.K.V.Prasad	Lecturer in English	<i>K.V. Prasad</i>
41	K.V Ramana	lecturer in English	<i>K.V. Ramana</i>
42	S. Chan Basha	Lecturer in English	<i>S. Chan Basha</i>
43	K.Namratha	Lecturer in English	<i>K. Namratha</i>

44	Pmr Jayanthi	Lecture in Hindi	
45	Mvn Sudharani	Lecture in Telugu	
46	Dr.Shazeeya Begum	Lecture in Urdu	
47	I. Nageswar Reddy	Lecturer in History	
48	B. Gangadhar	Lecturer in History	
49	M. Veerabhadraiah	Lecturer in Political science	
50	G. Navaneetha	Guest lecturer	
51	G.Vijaya Lakshmi Devi	Lecturer in Economics	
52	V.Malathi	Contract Lecturer	
53	S.Sivagowri	Guest Lecturer	
54	K.Grace Tabitha	Guest Lecturer	
55	S.Saadiqua Samreen	Guest lecturer	
56	P.Laveena	Guest Lecturer	
57	K.Madanmohan	Physical Director	
58	A. Aruna	Guest faculty in tourism	
59	K.Ramya smitha	Guest Lecturer	
60	P.U.S.Madhuri	Guest Lecturer	

One Day training program on Google Class Room

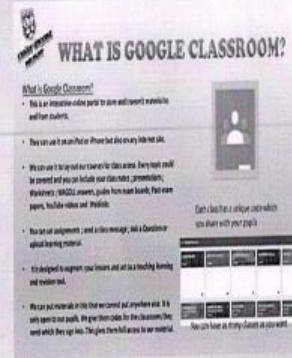
One -Day Training Programme
On
"GOOGLE CLASS ROOM"
for Teaching Staff
11-08-2021

Objective
of the
Programme



RESOURCE PERSON
K.MADANMOHAN
PHYSICAL DIRECTOR

S.K.R & S.K.R Government College
for Women (A)
Kadapa





S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.

Reaccredited with 'B' Grade by NAAC

Y.S.R.Kadapa District - 516001, Andhra Pradesh

Title of the Program : One day Workshop on Google Classroom

Date : 11.08.2021

S.No.	Name	Signature
1	K. Sunitha	K. S. Sunitha
2	LC Deccy Reddy	LC Deccy
3	C.V. Krishnamani	C.V. Krishnamani
4	Dr. N. Anand Kumar Reddy	Dr. N. Anand Kumar Reddy
5	Dr. Shazeeya Begum	Dr. Shazeeya Begum
6	P. LAVEENA	P. LAVEENA
7	V. Madhavi	V. Madhavi
8	G. Azmatulla	G. Azmatulla
9	Dr. N. Guntakhan Reddy	Dr. N. Guntakhan Reddy
10	V. Aruna	V. Aruna
11	A. Aruna	A. Aruna
12	V. Sushma	V. Sushma
13	P. Raja Gobal	P. Raja Gobal
14	V. Himakumari	V. Himakumari
15	Dr. G. Vijaya Lakshmi Devi	Dr. G. Vijaya Lakshmi Devi
16	G. P. Asha Latha	G. P. Asha Latha
17	Dr. M. V. Ramanaiah	Dr. M. V. Ramanaiah
18	B. Yugavani	B. Yugavani
19	V. Sreerama Reddy	V. Sreerama Reddy
20	R. Vahide	R. Vahide
21	P. Sujda	P. Sujda
22	J. Ashwini Jayalalitha	J. Ashwini Jayalalitha
23	N. S. Veerappa Reddy	N. S. Veerappa Reddy
24	O. Khaja Mohideen	O. Khaja Mohideen
25	C. Raji Sekhar Reddy	C. Raji Sekhar Reddy
26	T. Shaleem	T. Shaleem
27	M. Noor Rizaana	M. Noor Rizaana
28	P. Nagaveni	P. Nagaveni
29	Dr. B. Suresh	Dr. B. Suresh
30	Dr. D. V. Prasad	Dr. D. V. Prasad
31	B. Keshava Reddy	B. Keshava Reddy
32	A. Hanitha	A. Hanitha
33	D. Winnie Teja	D. Winnie Teja
34	P. Mary Suguna	P. Mary Suguna
35	P. Sany Begum	P. Sany Begum
36	M. Mangula	M. Mangula

37	M. Kena Bhadrach
38	Dr. A. & V. Ramana Reddy
39	P. N. M. M. M.
40	Dr. V. Sahadeva Reddy
41	S. Siva Gouri
42	V. S. S. S. S.
43	Dr. P. Gurin Rajan
44	Dr. K. Nagamuni Reddy
45	N. Ananda Kumar Reddy
46	C. Sudheer
47	K. Narayana
48	B. Ramesh
49	N. Rajgopal Reddy
50	Ch. S. K. AVAN TH. I.
51	K. Shalini
52	C. Sravani
53	T. Vijaya
54	
55	
56	
57	
58	

E Office



SKR & SKR Govt. College for Women, Kadapa.
(Autonomous)
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Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



INTERNAL QUALITY ASSURANCE CELL(IQAC)

CIRCULAR

The College IQAC is going to conduct Administrative training Programme to Office Staff on **E-Office** on 14.07.2021 from 3.00 PM to 5.00 PM at Room No.1. Hence all Non- Teaching staff are hereby informed to attend the training Programme without fail.

AA
P. Mary Sudha *(Signature)*
A. Vijaya Bhavathi L. Savitha
B. Vijayakumar
MP. Seshu Reddy *(Signature)*
T. Suresh Babu S. Ramanamra
Ash
Bgouri

P. Suresh Babu
13.7.2021

PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

అవగాహన
L. Sudha
K. S. S.
S. Rati
R. Rajasree
A. Vijaya Kumari
T. Anusha
A. Subashini



S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.

Reaccredited with 'B' Grade by NAAC

Y.S.R.Kadapa District - 516001, Andhra Pradesh

Administrative Training Program on E -OFFICE

14.07.2021

S.No.	Name	Signature
1	B. Hari Prasad, Sr. Asst	B. Hari Prasad B
2	A. Vijaya Bharathi Jr. Asst	A. Vijaya Bharathi
3	P. Swarna Gouri Record-Asst	P. Swarna Gouri
4	B.E. Vijaya Kumari	B.E. Vijaya Kumari
5	Je. Asst B	Je. Asst B
6	S. Simla	S. Simla
7	R. Brahmani	R. Brahmani
8	A. Siva Sankar	A. Siva Sankar
9	R. Rajeswari	R. Rajeswari
10	P. N. N. N. N.	P. N. N. N. N.
11	K. N. N. N.	K. N. N. N.
12	A. Vijaya Kumari	A. Vijaya Kumari
13	B. S. S. S.	B. S. S. S.
14	A. Hari Prasad	A. Hari Prasad
15	L. Savitha	L. Savitha

Seminar on Research Methodology



SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
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Affiliated to Yogi Vemana University



Circular

Date : 14.04.2021

This is to inform you that all teaching faculty are requested to attend the programme
"Seminar on Research Methodology" on 15.04.2021 at Room No. 1 organised by IQAC,
SKR & SKR Govt. College for Women, Kadapa (Autonomous).

IQAC Co-ordinator

P. Suman Laxmi

PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA.

[Handwritten signatures and initials in blue and green ink]

K. Lakshmi
K. Padma
K. S. Lakshmi
AKB

G. Acharya
G. Azma
[Signature]



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(AUTONOMOUS)**

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Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



Title of the Programme : *Research methodology*

Date : *15-04-2021*

List of Faculty

2020-21

S.No	Name of full-time teacher	Designation	Signature
1	Dr. P. Subba Lakshumma	Principal	<i>P. Subba Lakshumma</i>
2	Dr. Aruna Kumari.D	Lecturer in Zoology	<i>Aruna Kumari.D</i>
3	B. Swarna Mary	Lecturer in Zoology	<i>B. Swarna Mary</i>
4	Dr. N.S. Venu Gopal	Lecturer in Zoology	<i>Dr. N.S. Venu Gopal</i>
5	Dr. B. Rajasekhar	Lecturer in Zoology	<i>Dr. B. Rajasekhar</i>
6	K. Subhashini	Lecturer in Zoology	<i>K. Subhashini</i>
7	B. Yugavani	Lecturer in Botany	<i>B. Yugavani</i>
8	H. Sushmitha saipurna	Guest lecturer in Botany	<i>H. Sushmitha saipurna</i>
9	N. Rajeswari	Guest lecturer in Botany	<i>N. Rajeswari</i>
10	L. Sudheera	Lecturer in chemistry	<i>L. Sudheera</i>
11	Dr. Ch. Sravanthi	Lecturer in chemistry	<i>Dr. Ch. Sravanthi</i>
12	Dr. K. Nagamunireddy	Lecturer in chemistry	<i>Dr. K. Nagamunireddy</i>
13	D. Winnie Teja	Lecturer in chemistry	<i>D. Winnie Teja</i>
14	J. Mary Suguna	Lecturer in chemistry (PTL)	<i>J. Mary Suguna</i>
15	Dr. Alv Ramana Reddy	Contract lecturer in chemistry	<i>Dr. Alv Ramana Reddy</i>
16	V. Madhavi	Contract lecturer in chemistry	<i>V. Madhavi</i>
17	V. Hima Kumari	Contract lecturer in chemistry	<i>V. Hima Kumari</i>
18	Dr. M. Padmavathi	Lecturer in Physics	<i>Dr. M. Padmavathi</i>

Administrative Training Program on Office Automation



SKR & SKR Govt. College for Women, Kadapa.
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Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



INTERNAL QUALITY ASSURANCE CELL(IQAC)

CIRCULAR

The College IQAC is going to conduct Administrative training Programme to Office Staff on **Office Automation** from 02.11.2020 to 02.12.2020 from 4.00 PM to 5.00 PM at Computer Lab No.1. Hence all Non- Teaching staff are hereby informed to attend the training Programme without fail.

P. Srinivas Lakshmi
1.11.2020

PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

P. Mary Sudha

A. vijaya Bhaskar

B.E. Vajaykumar

M.P. Seshareddy

T. Sreenivas

Ash

T. Anuradha

R. Roshni

L. Saritha

Jo. B. S. S. S.

B. Gouri



S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.

Reaccredited with 'B' Grade by NAAC

Y.S.R.Kadapa District - 516001, Andhra Pradesh

Administrative Training Program for Office Staff on **OFFICE AUTOMATION**

02.11.2020 to 12.11.2020

S.No.	Name	Signature
1	B. Hari Prasad, Sr. Asst	B. Hari Prasad
2	A. Vijaya Bhargavi Jr. Asst	A. Vijaya Bhargavi
3	P. Swarna Gouri Record Asst	P. Swarna Gouri
4	B.E. Vijaya Kumari	B.E. Vijaya Kumari
5	Je. K. (Asst)	Je. K. (Asst)
6	S. Simla	S. Simla
7	R. Brahmani	R. Brahmani
8	A. Sivakumari	A. Sivakumari
9	R. Rajeswari	R. Rajeswari
10	P. Kottam	P. Kottam
11	K. S. P. S.	K. S. P. S.
12	A. Vijaya Kumari	A. Vijaya Kumari
13	B. S. S.	B. S. S.
14	D. Pariksha	D. Pariksha
15	L. Savitha	L. Savitha

One Day Work shop on Effective Teaching Techniques to the Teachers



S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.

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Y.S.R.Kadapa District – 516001, Andhra Pradesh

One day Workshop On Teaching Techniques

To the Teachers

By

Dr.M.V.RAMANAIAH

Reader in Physics

**in part of the Professional Development Programmes Organised
by IQAC & Principal**

Dr P. SubbaLakshumma Garu, M.Com., M.Phil, Ph.D



**SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
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Affiliated to Yogi Vemana University



Circular

1-9-2020
Date : 01.09.2020

This is to inform you that all teaching faculty are requested to attend the programme
“Seminar on Effective Teaching at College Level” on 01.09.2020 at Room No. 1 organised
by IQAC, SKR & SKR Govt. College for Women, Kadapa (Autonomous).

IQAC Co-ordinator

P. Suresh Babu

PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA.

1. ~~SK~~

2. KD

2. CD

4. Aa

5. D

meg

6. MB

10

Ph

G. Suresh

My

G. Ananthulu

Deputy CEPA

SK

SKR

K. Suresh

My P. Suresh

K. Suresh

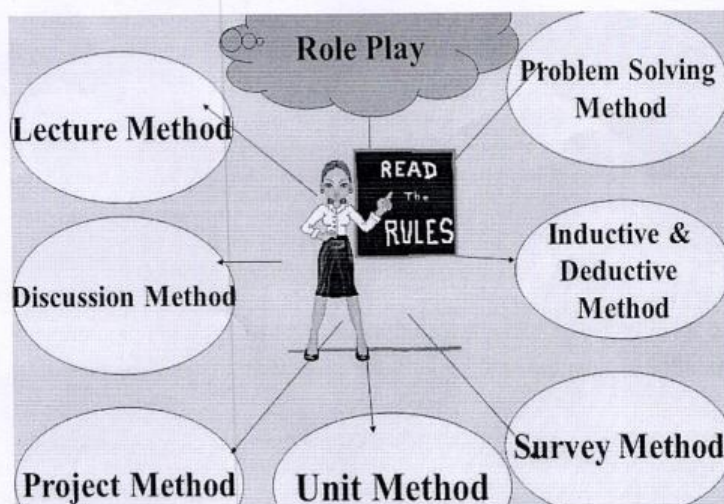
SKR

Detailed Report on Teaching Techniques – 09.01.2020

Introduction:

Education is the vision of future. The purpose of education is considered to be that of cultivating the spirit of innovation and creativity among students. Teachers and education systems play a vital role in building an individual's character, and great teachers have set examples of changing their student's lives. In view of this the Institution and IQAC jointly organised a programme on Teaching Techniques and methods involving effective teaching at College level. In this programme the objectives explained by the Principal madam Dr.P. Subba Lakshumma garu,

1. To make the faculty participants familiar and friendly with the innovative methods of teaching and learning.
2. To incorporate instructional designs to promote student engagement.
3. Strategies to be used inside and outside the classrooms for encouraging the culture of learning.



1. Lecture method:

One of the most commonly used formal teaching methods is the lecture method. In this method, the teachers pick a topic and explain its basic definitions, facts, events, principles and clarify the whole point of the subject or topic with relevant examples and problems. The students are allowed to ask questions at the end of a lecture, and the master of the subject has to answer them all. Thus, in this method, a teacher is the main role model for the large class.

2. Discussion method :

The discussion method can only be followed when the teacher is highly skilled and disciplined. Because in this two-way communication method, students are prepared to listen to their fellow's point of view and exchange ideas. This method is mainly used to utilize the knowledge, experience, and creativity of each student.

3. Demonstration method

The demonstration method is the kind of teaching method in which the teacher has to perform something or an operation to make its learner understand deeply and clearly. This teaching method can only be proposed when the instructor explains the why, how, where, what, and when. If the highly competent teacher will choose this method and rehearse well before teaching. The demonstration teaching method is mostly used in laboratories.

4. Project-based learning method

When it comes to project-based learning, it is important to educate students about what they need to learn to complete the assigned project. It is also crucial to get them to engage with the content actively. Teachers should make the groups of students quite carefully and selectively as each student's learning style and ability vary.

5. Survey method

A survey method is a process, tool, or technique that can use to gather information in research by asking questions to a predefined group of people.

6. Problem solving method

Problem solving is the process of identifying an existing problem, determining the root cause or causes of the problem, deciding the best course of action in order to solve the problem.

Analysis and Reasoning.

Analytical skills are taught by the staff to improve logical thinking and reasoning.

Quizzes are conducted by the department in Online and offline mode.

7. Experimental method

"The strategic, active engagement of students in opportunities to learn through doing, and reflection on those activities, which empowers them to apply

their theoretical knowledge to practical endeavours in a multitude of settings inside and outside of the classroom." A few of these are

- Student Study Project work
- Internship/ Community Survey Projects
- Field Visits
- Guest Lectures etc.

8. Participative method of teaching

Participatory teaching approach is a form of a **reflective teaching approach**. This method stresses the subjectivity of learners and the self construction of knowledge.

- Team work
- The activities and Camp of NSS, institutional social responsibility through Red Cross, Village Adoption, Tree plantation. Swach Bharat for Social and community welfare.
- Group discussion
- JAM sessions

9. Cooperative learning

As the name suggests, cooperative learning involves a lot of group work. Some commonly used cooperative learning strategies include "think-pair-share" the students are divided into small groups to read or learn from a certain perspective. Then, changing their groups, members spread the information and share it with others

10. Flipped Learning

The concept of delivering online lectures that students can view from home to substitute lecturing in the classroom is known as flipped learning. The letters FLIP represent the four pillars included in this type of learning are, **Flexible environment, Learning culture shift, Intentional content, and Professional educator**. This technique, in theory, allows for more time in class to be devoted to active learning rather than instruction.

- Online classes through online platforms like (Zoom, G Suite, Cisco Webex, Microsoft teams)
- LMS
- Online courses like MOOCs
- YouTube video lessons

Finally in this programme all the faculty Teachers are actively participated and this was ended with vote of thanks.



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Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.

Affiliated to Yogi Vemana University



Title of the Programme : *Effective Teaching at College Level*

Date : *09.01.2020*

List of Faculty

2019-20

S.No	Name of full-time teacher	Designation	Signature
1	Dr. P. Subba Lakshumma	Principal	<i>P. Subba Lakshumma</i>
2	Dr. Aruna Kumari.D	Lecturer in Zoology	<i>D. Aruna Kumari</i>
3	B. Swarna Mary	Lecturer in Zoology	<i>B. Swarna Mary</i>
4	Dr. N.S. Venu Gopal	Lecturer in Zoology	<i>N.S. Venu Gopal</i>
5	Dr. B. Rajasekhar	Lecturer in Zoology	<i>B. Rajasekhar</i>
6	K. Subhashini	Lecturer in Zoology	<i>K. Subhashini</i>
7	B. Yugavani	Lecturer in Botany	<i>B. Yugavani</i>
8	H. Sushmitha saipurna	Guest lecturer in Botany	<i>H. Sushmitha saipurna</i>
9	N. Rajeswari	Guest lecturer in Botany	<i>N. Rajeswari</i>
10	L. Sudheera	Lecturer in chemistry	<i>L. Sudheera</i>
11	Dr. Ch. Sravanthi	Lecturer in chemistry	<i>Ch. Sravanthi</i>
12	Dr. K. Nagamunireddy	Lecturer in chemistry	<i>K. Nagamunireddy</i>
13	D. Winnie Teja	Lecturer in chemistry	<i>D. Winnie Teja</i>
14	J. Mary Suguna	Lecturer in chemistry (PTL)	<i>J. Mary Suguna</i>
15	Dr. Alv Ramana Reddy	Contract lecturer in chemistry	<i>Dr. Alv Ramana Reddy</i>
16	V. Madhavi	Contract lecturer in chemistry	<i>V. Madhavi</i>
17	V. Hima Kumari	Contract lecturer in chemistry	<i>V. Hima Kumari</i>

18	Dr.M.Padmavathi	Lecturer in Physics	m. padma
19	Dr.M.V.Ramanaiah	Lecturer in Physics	Dr. Ramanaiah
20	Dr B. Sudhakar Reddy	Lecturer in Physics	
21	K. Sunitha	Contract Lecturer in Mathematics	K. Sunitha
22	T. Vijaya	Guest Lecturer in Mathematics	T. Vijaya
23	C. Sravani	Guest Lecturer in Mathematics	C. Sravani
24	S.Sunitha	Guest Lecturer in Statistics	S. Sunitha
25	Dr.C.Subba Reddy	Guest Lecturer in Statistics	Dr. C. Subba Reddy
26	A.Haritha	Lecturer in Computer Science	A. Haritha
27	C.V.Krishna Veni	Lecturer in Computer Science	C. V. Krishna Veni
28	K.Vasudha Rani	Contract Lecturer in Computer Science	K. Vasudha Rani
29	B.Renuka Devi	Contract Lecturer in Computer Science	B. Renuka Devi
30	K.Ramya Smitha	Guest lecturer in Computer Science	K. Ramya Smitha
31	V.Sreerama Reddy	Lecturer in Commerce	V. Sreerama Reddy
32	Dr M.Sreenivasulu	Lecturer in Commerce	Dr. M. Sreenivasulu
33	O.Khaja Mohideen	Lecturer in Commerce	O. Khaja Mohideen
34	Dr S.Gurappa	Contract Faculty In Commerce	S. Gurappa
35	P.Raja Gopal	Guest Faculty In Commerce	P. Raja Gopal
36	P.Revathi	Guest Faculty In Commerce	P. Revathi
37	V.Aruna	Guest Faculty In Commerce	V. Aruna
38	N.Ramakrishna	lecturer in English	N. Ramakrishna
39	Dr N Raja Gopal Reddy	Contract lecturer in English	Dr. N. Raja Gopal Reddy
40	Dr.K.V.Prasad	Lecturer in English	Dr. K. V. Prasad
41	K.V Ramana	lecturer in English	K. V. Ramana
42	S. Chan Basha	Lecturer in English	S. Chan Basha

43	K.Namratha	Lecturer in English	<i>K. Namratha</i>
44	Pmr Jayanthi	Lecture in Hindi	<i>P. Jayanthi</i>
45	Mvn Sudharani	Lecture in Telugu	<i>M. Sudharani</i>
46	Dr.Shazeeya Begum	Lecture in Urdu	<i>Dr. Shazeeya Begum</i>
47	I. Nageswar Reddy	Lecturer in History	<i>I. Nageswar Reddy</i>
48	B. Gangadhar	Lecturer in History	<i>B. Gangadhar</i>
49	M. Veerabhadraiah	Lecturer in Political science	<i>M. Veerabhadraiah</i>
50	G. Navaneetha	Guest lecturer	<i>G. Navaneetha</i>
51	G.Vijaya Lakshmi Devi	Lecturer in Economics	<i>G. Vijaya Lakshmi Devi</i>
52	V.Malathi	Contract Lecturer	<i>V. Malathi</i>
53	S.Sivagowri	Guest Lecturer	<i>S. Sivagowri</i>
54	K.Grace Tabitha	Guest Lecturer	<i>K. Grace Tabitha</i>
55	S .Saadiqua Samreen	Guest lecturer	<i>S. Saadiqua Samreen</i>
56	P.Laveena	Guest Lecturer	<i>P. Laveena</i>
57	K.Madanmohan	Physical Director	<i>K. Madanmohan</i>
58	A. Aruna	Guest faculty in tourism	<i>A. Aruna</i>

One day training program on Soft Skills for Non Teaching Staff



One-Day Training Programme On "Soft Skills" for Non Teaching Staff

Date: 1-03-2020

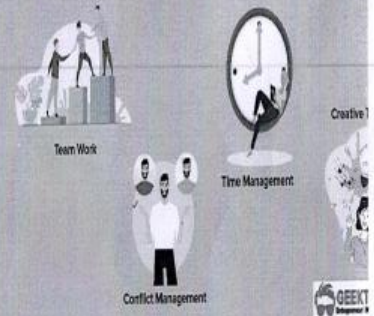
Resource person
KRamyia Smitha
Guest Lecturers in Computer
Science
SKR&SKR GDCWAKADAPA

Department of
Computer Science
& Applications
S.K.R & S.K.R
Government College
for Women (A)
Kadapa

OBJECTIVE OF THE PROGRAM

Soft skills

Soft skills are the combination of people skills, social skills, communication skills, emotional intelligence, and personality traits that make it easy to get along and work harmoniously with other people.



Most valued soft skills





SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
(AUTONOMOUS)

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Affiliated to Yogi Vemana University



Title of the Program: Soft skills Training Program For Non Teaching Staff

Date : 01-03-2020

S.NO	Name of the Non-TeachingStaff	Designation	Signature
1	B.E.Vijaya Kumari	Record Assistant	B.E. Vijaya Kumari
2	A.VenkataSubbalakshumma	Record Assistant	A Venkata Subh
3	R.Rajeswari	Record Assistant	R. Rajeswari
4	S.Mahammad Rafi	Record Assistant	S. Mah Rafi
5	S.Khaja	Record Assistant	Khaja
6	P.Mary Sudha	Typist	P. Mary Sudha
7	A.Hari Prasad	Sr. Assistant	A. Hari Prasad
8	A.Vijaya Bharathi	Junior Assistant	A. Vijaya Bharathi
9	R.Brahmani	Junior Assistant	R. Brahmani
10	S.Simla	Attender	S. Simla
11	T.Suma Latha	Attender	T. Suma Latha
12	R.Vijayalakshmi	Attender	R. Vijayalakshmi
13	S.Vineela	Attender	S. Vineela
14	K.Meramma	Attender	K. Meramma
15	G.Ganga Devi	Attender	G. Ganga Devi

Workshop on Anger Management

**SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA
(AUTONOMOUS)**

Workshop on

**Anger Management during
Teaching**



25.09.2019

10.30am to 5pm

By

Department of Mathematics

Objective of the programme:

The objective of the programme is to help people understand the causes of their anger and teach them better ways to manage stressful situations. Triggers are the situations, thoughts, and feelings that make a person angry.

Resource person:

**K. Shalini,
Faculty in Mathematics
GDC, Mydukur**

President

**Dr P. SubbaLakshumma,
Principal,
SKR & SKR Govt. College for
Women, Kadapa (Autonomous)**



**SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
(AUTONOMOUS)**

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Affiliated to Yogi Vemana University



CIRCULAR

24.09.2019

All the faculty are hereby informed that Department of Mathematics is going to conduct one day wokshop on “Anger Management during Teaching” programme to Teaching staff in Room No.1 on 25.09.2019. Hence all the faculty should attend workshop without fail.

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Affiliated to Yogi Vemana University



Title of the Programme: Anger Management during teaching

Date: 25.09.2019

List of Faculty

S.No	Name of full-time teacher	Designation	Signature
1	Dr. P. SubbaLakshumma	Principal	P. SubbaLakshumma
2	Dr. Aruna Kumari.D	Lecturer in Zoology	D. Aruna Kumari
3	B. Swarna Mary	Lecturer in Zoology	B. Swarna Mary
4	Dr. N.S. Venu Gopal	Lecturer in Zoology	N.S. Venu Gopal
5	Dr. B. Rajasekhar	Lecturer in Zoology	B. Rajasekhar
6	K. Subhashini	Lecturer in Zoology	K. Subhashini
7	B. Yugavani	Lecturer in Botany	B. Yugavani
8	H. Sushmitha Saipurna	Guest lecturer in Botany	H. Sushmitha
9	N. Rajeswari	Guest lecturer in Botany	N. Rajeswari
10	L. Sudheera	Lecturer in chemistry	L. Sudheera
11	Dr. Ch. Sravanthi	Lecturer in chemistry	Ch. Sravanthi
12	Dr. K. Nagamunireddy	Lecturer in chemistry	K. Nagamunireddy
13	D. Winnie Teja	Lecturer in chemistry	D. Winnie Teja
14	J. Mary Suguna	Lecturer in chemistry (PTL)	J. Mary Suguna
15	Dr. Alv Ramana Reddy	Contract lecturer in chemistry	A. Alv Ramana Reddy
16	V. Madhavi	Contract lecturer in chemistry	V. Madhavi
17	V. Hima Kumari	Contract lecturer in chemistry	V. Hima Kumari
18	Dr. M. Padmavathi	Lecturer in Physics	M. Padmavathi
19	Dr. M.V. Ramanaiah	Lecturer in Physics	M.V. Ramanaiah

20	Dr B. Sudhakar Reddy	Lecturer in Physics	B. Sudhakar
21	K. Sunitha	Contract Lecturer in Mathematics	K. Sunitha
22	T. Vijaya	Guest Lecturer in Mathematics	T. Vijaya
23	C. Sravani	Guest Lecturer in Mathematics	C. Sravani
24	S. Sunitha	Guest Lecturer in Statistics	S. Sunitha
25	Dr. C. Subba Reddy	Guest Lecturer in Statistics	C. Subba Reddy
26	A. Haritha	Lecturer in Computer Science	A. Haritha
27	C. V. Krishna Veni	Lecturer in Computer Science	C. V. Krishna Veni
28	K. Vasudha Rani	Contract Lecturer in Computer Science	K. Vasudha Rani
29	B. Renuka Devi	Contract Lecturer in Computer Science	B. Renuka Devi
30	K. Ramya Smitha	Guest lecturer in Computer Science	K. Ramya Smitha
31	V. Sreerama Reddy	Lecturer in Commerce	V. Sreerama Reddy
32	Dr M. Sreenivasulu	Lecturer in Commerce	M. Sreenivasulu
33	O. Khaja Mohideen	Lecturer in Commerce	O. Khaja Mohideen
34	Dr S. Gurappa	Contract Faculty In Commerce	S. Gurappa
35	P. Raja Gopal	Guest Faculty In Commerce	P. Raja Gopal
36	P. Revathi	Guest Faculty In Commerce	P. Revathi
37	V. Aruna	Guest Faculty In Commerce	V. Aruna
38	N. Ramakrishna	lecturer in English	N. Ramakrishna
39	Dr N Raja Gopal Reddy	Contract lecturer in English	N. Raja Gopal Reddy
40	Dr. K. V. Prasad	Lecturer in English	K. V. Prasad
41	K. V. Ramana	lecturer in English	K. V. Ramana
42	S. Chan Basha	Lecturer in English	S. Chan Basha
43	K. Namratha	Lecturer in English	K. Namratha
44	Pmr Jayanthi	Lecture in Hindi	Pmr Jayanthi

45	MvnSudharani	Lecture in Telugu	
46	Dr.Shazeeya Begum	Lecture in Urdu	Dr. Shazeeya Begum
47	I. Nageswar Reddy	Lecturer in History	B. Gururaj
48	B. Gangadhar	Lecturer in History	B. Nageswara
49	M. Veerabhadraiah	Lecturer in Political science	M. Veerabhadraiah
50	G. Navaneetha	Guest lecturer	G. Navaneetha
51	G.Vijaya Lakshmi Devi	Lecturer in Economics	G. Vijaya Lakshmi Devi
52	V.Malathi	Contract Lecturer	V. Malathi
53	S.Sivagowri	Guest Lecturer	
54	K.Grace Tabitha	Guest Lecturer	K. Grace Tabitha
55	S.SaadiquaSamreen	Guest lecturer	S. Saadiqua Samreen
56	P.Laveena	Guest Lecturer	
57	K.Madanmohan	Physical Director	K. Madanmohan
58	A. Aruna	Guest faculty in tourism	A. Aruna

Women Teacher role in Women Institution

18



SKR & SKR GOVT. COLLEGE FOR WOMEN (A)
KADAPA

Date: 10-01-2019

WOMEN TEACHER ROLE IN WOMEN INSTITUTION

Chief Guest
Dr P. Subbalakshumma, Principal

Programme Organized by
Women Empowerment Cell

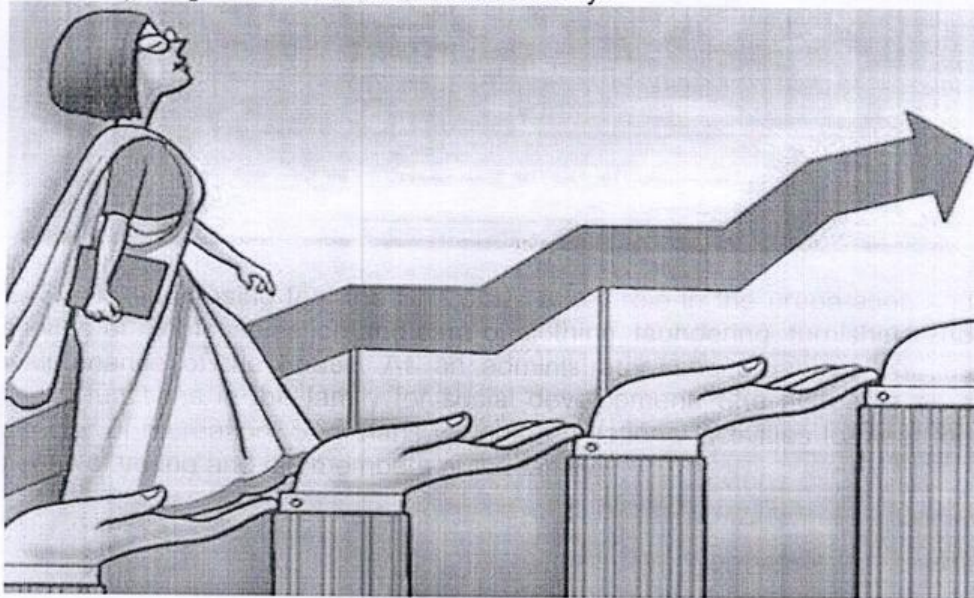
No. of Participants both Teaching and Students: 8+42=56

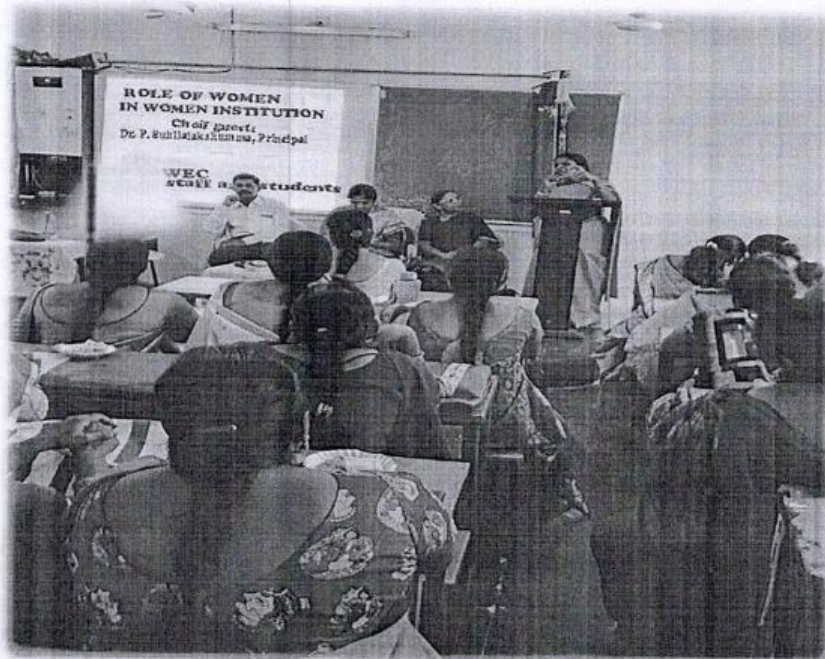


Dr. P. Subbalakshumma Garu Principal addressing that "The Women teachers play a crucial role in the matter as they provide a solution for ensuring more young women get access to learning opportunities just as young men do. Girls are more likely to feel comfortable and secure in a classroom where they have the support and guidance of a fellow female supervisor."



S. Sunila addressing that the She plays a key role in the preparation and serving of meals, selection and care of clothing, laundering, furnishing and maintenance of the house. As an administrator, she organizes various social functions in the family for social development. She also acts as a director of recreation. She plans various recreational activities to meet the needs of young and old members of the family.





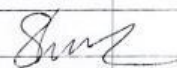
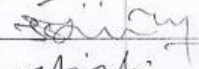
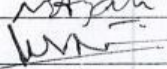
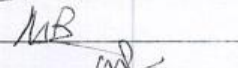
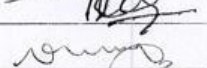
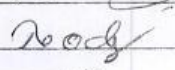
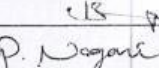
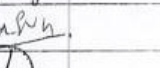
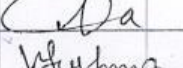
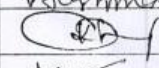
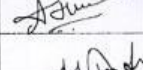
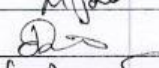
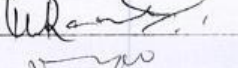
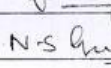
Smt. B. Yuga Vani addressing that Women are the key to sustainable development and quality of life in the family. The varieties of role the women assume in the family are those of wife, leader, administrator, manager of family income and last but not the least important the mother.



Dr. Sudhakar Reddy

Dr. Sudhakar Reddy garu Lect. In Physics addressing that The correlation between female teachers and young women actively seeking education opportunities is clear. Female teachers act as role models and the motivation girls have is significantly higher when they know a woman will be the one taking care of their learning process. Parents also have more confidence in sending their daughters to school if they know a female teacher will be present, they simply feel more secure.

List of members attended:

S.No	Name of the Faculty	Name of the department	Signature
1	Dr. Shazeeya	URDU	
2	V. Madhavi	Chemistry	
3	V. Himakumari	Chemistry	
4	J. Mary Suguna	Chemistry	
5	Dr. K. Naganmuni Reddy	Chemistry	
6	M. Subhanjali	Computers	
7	Dr. P.V. SUBBA REDDY	Political Science	
8	M. Venkatesh	Political Science	
9	Dr. KV Jaganmouli	English	
10	K. Seetha	Mathematics	
11	Dr. Seetha	Physics	
12	B. Keshav Reddy	English	
13	Dr. S. Vijay Lakshmi	Economics	
14	T. Sreenivasulu Reddy	Economics	
15	C. Ravi Sankar Reddy	History	
16	P. Nagaveni	History	
17	P. Raja Gopal	Commerce	
18	V. Anura	Commerce	
19	V. Sushma	Commerce	
20	O. Kheja Mohideen	Commerce	
21	A. Haritha	Computer Science	
22	Dr. M. Perumal	Physics	
23	N. Raghavendra	Statistics	
24	Dr. M.V. Ramanaiah	Physics	
25	Dr. P. Manjunath	Botany	
26	Dr. N. S. VENUGOPAL	Zoology	

Workshop on Online Education Tools



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Affiliated to Yogi Vemana University



Report on

19

WORKSHOP ON ONLINE EDUCATION TOOLS

30.11.2019

Submitted to

Dr. P. Subba Lakshumma

Principal

SKR & SKR Government College for Women (A), Kadapa

Resource Person

D. Winnie Teja

Lecturer in Chemistry



S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.
Reaccredited with 'B' Grade by NAAC
Y.S.R.Kadapa District – 516001, Andhra Pradesh

Date : 27.11.2019

Circular

WORKSHOP ON ONLINE EDUCATIONAL TOOLS

This is to inform to the entire teaching faculty that there will be a programme on "Workshop on Online Educational Tools" which is presented by the Resource Person Smt.D.Winnie Teja, Lecturer in Chemistry, SKR & SKR GCWA, Kadapa on **30.11.2019** in Room No.01. Hence all the faculty members are informed to attend the programme.

P. Srinivas Reddy

Principal

PRINCIPAL

**SKR & SKR Govt. Degree College
for Women, KADAPA.**

1. *K. R. Reddy*
2. *M. V. Reddy*
3. *V. R. Reddy*
4. *W. R. Reddy*
5. *I. R. Reddy*
6. *G. R. Reddy*
7. *N. S. Reddy*
8. *V. R. Reddy*
9. *V. R. Reddy*
10. *S. R. Reddy*
11. *W. R. Reddy*



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WORKSHOP ON ONLINE EDUCATION TOOLS

Date of Programme: 30.11.2019

Presidential Address: Dr. P. Subba Lakshumma, Principal

Resource Person: D. Winnie Teja, Lect. in Chemistry

No. of Faculty attended: 51

Online Tools Discussed:

- MS Word
- Power point Presentations
- Importance of digital classes
- Online quizzes
- Simulations
- Virtual labs
- Online Courses

WORKSHOP ON ONLINE EDUCATION TOOLS

SKR & SKR Govt. College for Women (A), Kadapa organized a programme 'workshop on Online educational tools' on 30-11-2019 under the leadership of Dr. P. Subba Lakshumma, Principal. D.Winnie Teja, Lecturer in Chemistry, acted as resource person and explained the importance of online educational tools and their usage in day-to-day professional activities like preparation of power point to take up the digital as well as virtual classes, developing word files to submit the departmental activity reports, teaching dairies, teaching plans etc. Usage of online quizzes, virtual labs and simulations also promotes the better understanding of the subject to the students. Enrollment on online courses helps in all round development of the teaching faculty. The faculty along with actively participated in the workshop and expressed their positive feedback



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**Title of the Programme : WORKSHOP ON ONLINE EDUCATION
TOOLS**

Date : 30.11.2019

**List of Faculty Attended
2019-20**

S.No	Name of full-time teacher	Designation	Signature
1	Dr. P. Subba Lakshumma	Principal	P. Subba Lakshumma
2	Dr. Aruna Kumari.D	Lecturer in Zoology	Aruna Kumari
3	B. Swarna Mary	Lecturer in Zoology	B. Swarna Mary
4	Dr. N.S. Venu Gopal	Lecturer in Zoology	N.S. Venu Gopal
5	Dr. B. Rajasekhar	Lecturer in Zoology	B. Rajasekhar
6	K. Subhashini	Lecturer in Zoology	K. Subhashini
7	B. Yugavani	Lecturer in Botany	B. Yugavani
8	H. Sushmitha saipurna	Guest lecturer in Botany	H. Sushmitha saipurna
9	N. Rajeswari	Guest lecturer in Botany	N. Rajeswari
10	L. Sudheera	Lecturer in chemistry	L. Sudheera
11	Dr. Ch. Sravanthi	Lecturer in chemistry	Ch. Sravanthi
12	Dr. K. Nagamunireddy	Lecturer in chemistry	K. Nagamunireddy
13	D. Winnie Teja	Lecturer in chemistry	D. Winnie Teja
14	J. Mary Suguna	Lecturer in chemistry (PTL)	J. Mary Suguna
15	Dr. Alv Ramana Reddy	Contract lecturer in chemistry	Alv Ramana Reddy
16	V. Madhavi	Contract lecturer in chemistry	V. Madhavi
17	V. Hima Kumari	Contract lecturer in chemistry	V. Hima Kumari
18	Dr. M. Padmavathi	Lecturer in Physics	M. Padmavathi
19	Dr. M.V. Ramanaiah	Lecturer in Physics	M.V. Ramanaiah

20	Dr B. Sudhakar Reddy	Lecturer in Physics	BsR
21	K. Sunitha	Contract Lecturer in Mathematics	K. Sunitha
22	T. Vijaya	Guest Lecturer in Mathematics	T. Vijaya
23	C. Sravani	Guest Lecturer in Mathematics	Sravani
24	S. Sunitha	Guest Lecturer in Statistics	Sunitha
25	Dr. C. Subba Reddy	Guest Lecturer in Statistics	Subba Reddy
26	A. Haritha	Lecturer in Computer Science	A. Haritha
27	C. V. Krishna Veni	Lecturer in Computer Science	Cvk
28	K. Vasudha Rani	Contract Lecturer in Computer Science	K. Vasudha Rani
29	B. Renuka Devi	Contract Lecturer in Computer Science	B. Renuka Devi
30	K. Ramya Smitha	Guest lecturer in Computer Science	K. Ramya Smitha
31	V. Sreerama Reddy	Lecturer in Commerce	V. Sreerama Reddy
32	Dr M. Sreenivasulu	Lecturer in Commerce	Dr M. Sreenivasulu
33	O. Khaja Mohideen	Lecturer in Commerce	O. Khaja Mohideen
34	Dr S. Gurappa	Contract Faculty In Commerce	Dr S. Gurappa
35	P. Raja Gopal	Guest Faculty In Commerce	P. Raja Gopal
36	P. Revathi	Guest Faculty In Commerce	P. Revathi
37	V. Aruna	Guest Faculty In Commerce	V. Aruna
38	N. Ramakrishna	lecturer in English	N. Ramakrishna
39	Dr N Raja Gopal Reddy	Contract lecturer in English	Dr N Raja Gopal Reddy
40	Dr. K. V. Prasad	Lecturer in English	Dr. K. V. Prasad
41	K. V. Ramana	lecturer in English	K. V. Ramana
42	S. Chan Basha	Lecturer in English	S. Chan Basha
43	K. Namratha	Lecturer in English	K. Namratha
44	Pmr Jayanthi	Lecture in Hindi	Pmr Jayanthi

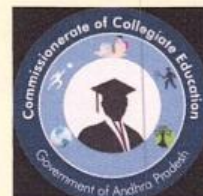
45	Mvn Sudharani	Lecture in Telugu	Sudha Rani
46	Dr.Shazeeya Begum	Lecture in Urdu	Shaz
47	I. Nageswar Reddy	Lecturer in History	Indu
48	B. Gangadhar	Lecturer in History	Ban
49	M. Veerabhadraiah	Lecturer in Political science	M. Venkataiah
50	G. Navaneetha	Guest lecturer	Navaneetha
51	G.Vijaya Lakshmi Devi	Lecturer in Economics	G. Vijaya Lakshmi Devi
52	V.Malathi	Contract Lecturer	Malathi
53	S.Sivagowri	Guest Lecturer	S. Sivagowri
54	K.Grace Tabitha	Guest Lecturer	K. Grace Tabitha
55	S .Saadiqua Samreen	Guest lecturer	S. Saadiqua Samreen
56	P.Laveena	Guest Lecturer	P. Laveena
57	K.Madanmohan	Physical Director	K. Madanmohan
58	A. Aruna	Guest faculty in tourism	Aruna

Seminar on Massive Open Online Course (MOOC) enrollment and MOOC Content Development



**SKR & SKR GOVT
COLLEGE FOR WOMEN
(A), KADAPA**

Reaccredited with NAAC 'B' Grade



**SKR&SKR GOVT COLLEGE
FOR WOMEN (A) KADAPA**



Seminar on

**Massive opne online courses(MOOC)
enrollment and MOOC content development**

On

03-11-2018

By

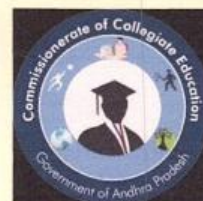
Dr.M.Padmavathi,

**Head, Department of Physics and
Electronics**



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Reaccredited with NAAC 'B' Grade



Programme outline:

Principal Dr. P.Subbalashumm gaaru started the programme with open remarks on importance of Massive Open Online Courses for better teaching&learning process. Later Dr.M.Padmavathi, Lecturer in Physics delivered seminar on enrollment procedure for MOOC and explained about 4 quadrants in MOOCs. MOOC is composed of modules. Each module contains 4 quadrants.

1st quadrant: PPT and Notes

2ND quadrant : VIDEO Lesson

3rd quadrant: Assessment

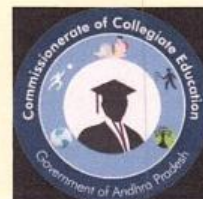
4th Quadrant: Discussion forum

Explained about the content development from Open educational resources and then tips to prepare effective power point presentation(ppt). In second step explained how to prepare video lesson using Presentation tube. Faculty participated from all departments in the college. Resource person Dr.M.Padmavathi explained in demonstrative method about video preparation. She prepared a small video during the seminar. Later all the participants are requested to practice at home.



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Later resource person clarified the doubts of participants on enrollment process for MOOC and doubts on video lesson preparation.

Principal madam appreciated the faculty for their active participation in the seminar.



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Reaccredited with NAAC 'B' Grade



Seminar on

Massive opne online courses(MOOC) enrollment and MOOC
content development on 03-11-2018

List of faculty participated:

S.No	Name	Designation	Signature
1	D.Y. Sharada Devi	Lec in Urdu	[Signature]
2	K. Vandhana	Lec in comp	[Signature]
3	L. Deepa Reddy	physicist	[Signature]
4	P. LAVEENA	Co-Lec in Biochemistry	[Signature]
5	V. Himakumari	con. Lec in Chemistry	[Signature]
6	V. Madhavi	con. Lec in Chemistry	[Signature]
7	A. Hanitha	Lecturer in Computer Science	[Signature]
8	K. Sumitha	con Lec in mathematics	[Signature]
9	O. Khaja Mohideen	Lecturer in Commerce	[Signature]
10	P. Raja Gopal	Lec in Commerce	[Signature]
11	N.S. Varjona	Lecturer in Zoology	[Signature]
12	J. Mary Suguna	Lec in Chemistry	[Signature]
13	V. Sreerama	Lec in Commerce	[Signature]
14	K. Ranga L.	Lec in C	[Signature]



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Reaccredited with NAAC 'B' Grade



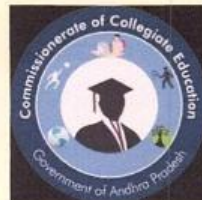
15	M. Venkathadraish	Lecturer in physics	M. Venkathadraish
16	C.V. Krishnaveni	Lecturer in ^{Senior} computer science	C.V. Krishnaveni
17	G. Vijaya Lakshmi	Lecturer in science	G. Vijaya Lakshmi
18	Dr. M.V. Ramakrishna	Lec. in physics	Dr. M.V. Ramakrishna
19	Dr. B. Sudhakar Reddy	Lec. in physics	Dr. B. Sudhakar Reddy
20	Dr. K. Nagamunibethy	Lec. in chemistry	Dr. K. Nagamunibethy
21	L. Sudheer	Lec. in chemistry	L. Sudheer
22	B. Lavanya Kumar		B. Lavanya Kumar
23	G. Kavitha	Lec. in chemistry	G. Kavitha
24	P.M.R. Jayanthi	Hindi	P.M.R. Jayanthi
25	N. Ramakrishna	English	N. Ramakrishna
26	B. Remika Devi	Computer science	B. Remika Devi
27	M. Noor Rizwana	Zoology	M. Noor Rizwana
28	Dr. Aruna Kumari	Zoology	Dr. Aruna Kumari
29	K.V. Ramana	English	K.V. Ramana
30	K. Namratha	English	K. Namratha
31	S. Chandra	English	S. Chandra
32	M. Lavanya	Computer science	M. Lavanya
33	P.U.S. Madhuri	C.L. in computer	P.U.S. Madhuri

Seminar on Online Assessment Tools



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COLLEGE FOR WOMEN
(A), KADAPA**

Reaccredited with NAAC 'B' Grade



SKR&SKR GOVT COLLEGE FOR WOMEN (A) KADAPA



Seminar on

Online Assessment Tools- Plickers On

05-11-2018

By

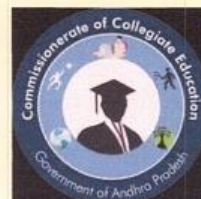
Dr.M.Padmavathi

**Head, Department of Physics and
Electronics**



SKR & SKR GOVT COLLEGE FOR WOMEN (A), KADAPA

Reaccredited with NAAC 'B' Grade



Programme outline:

Principal Dr. P.Subbalashumm gaaru started the programme with open remarks on importance of online assessment tools. Online assessment tools create interest to students and saves time to the faculty in assessing the students. So these tools are beneficial to both teachers and students. Later Dr.M.Padmavathi, Lecturer in Physics delivered seminar on usage of Plickers-an online assessment tool, with demonstration.

Step1: Go to Plickers.com

Step2: Login with google

Step 3: Click on New SET

Step4: MCQS in the form of typed, images or even small videos can be given.

Step5: give name to the quiz and to add next question click on plus symbol on left corner

Step6: Click on add que then you can find list of your classes.

Step 7: Assign to your selected class

Live quiz will start

By scanning with plicker cards holded by students you can get the answers of students to the quiz questions.

Leaderboard will be displaying on the board .



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Reaccredited with NAAC 'B' Grade



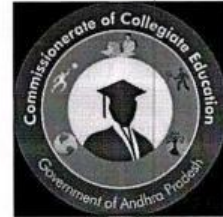
Plickers is very simple and interesting online assessment tool. All the participated faculty members thoroughly enjoyed the demonstration given by resource person on usage of Plickers for assessment.

Principal madam appreciated the faculty for their active participation.



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Reaccredited with NAAC 'B' Grade



Seminar on

Online Assessment Techniques - Plickers 05-11-2018

List of faculty participated:

S.No	Name	Designation	Signature
1.	A. Haritha	Lecturer in Computer Science	A. Haritha
2.	Dr. B. Sudhakari Reddy	Lecturer in physics	B. Reddy
3.	K. Deasy Devi	py of Phys	K. Deasy Devi
4.	P. LAVEENA.	G.L. in Biochemistry.	P. Lavanya
5.	K. Sunitha	Con. Lec. in mathematics	K. Sunitha
6.	D. Khaja Mohideen	Lec. in Commerce	D. Khaja Mohideen
7.	V. Madhavi	Cont. Lec. in Chemistry	V. Madhavi
8.	V. Himakumari	Con. Lec. in Chemistry	V. Himakumari
9.	V. Sreerama	Lec. in Commerce	V. Sreerama
10.	P. Raja Gopal	Lec. in Commerce	P. Raja Gopal
11.	N. S. VENUGOPAL	Lecturer in Zoology	N. S. Venugopal
12.	T. Mary Suguna	Lecturer in Chemistry	T. Mary Suguna
13.	K. Ramya Sita	Lec. in Commerce	K. Ramya Sita
14.	K. Lalitha Lakshmi	Lec. in Comp	K. Lalitha Lakshmi



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15	M. Venkateshwarai	Lecturer in Political Science	M. Venkatesh
16	Dr. Shazcam Begum	Lec in Urdu	Shir
17	Dr. C.V. (Mrs) Narayani	Lec in computer science	CUK
18	G. Vijaya Lakshmi	Lec. in science	Vijaya
19	Dr. M.V. Ramana Rao	Lec. in physics	Ramana Rao
20	Dr. K. Nagamunika	Lec in chemistry	Nagamunika
21	L. Sudheer Reddy	Lec in chemistry	L. Sudheer
22	B. Lavanya Kumar	do	B. Lavanya
23	G. Kavitha	do	G. Kavitha
24	P. M. L. Jayantini	Hindi	P. M. L. Jayantini
25	N. Ramakrishna	English	N. Ramakrishna
26	B. Renuka Devi	Computer Science	B. Renuka
27	S. Uma Devi	Lec in mathematics S. Umadesi	S. Umadesi
28	G. Uma Rani	G.L. in maths	G. Umadesi
29	C. Savani	G.L. in maths	C. Savani
30	M. Anurikaonai	Zoology	Anurikaonai
31	P. U. S. Madhuri	G.L. in computer	Madhuri
32	M. Lavanya	G.L. in science	M. Lavanya

One Day Workshop on Plickers

One-Day Workshop
On
"PLICKERS"
for Teaching Staff
Date:29-11-2018

OBJECTIVE OF
THE SEMINAR

RESOURCE PERSON

A.HARITHA

Lecturer in

Computer Science

SKR&SKR

GDCWA KADAPA



Department of Computer
Science & Applications



S.K.R & S.K.R Government College

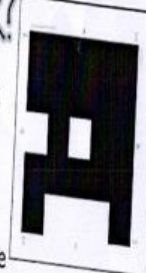
for Women (A)

Kadapa

plickers

How does it work?

- Each student is given a card with a unique visual code.
- The code has 4 sides, each lettered A, B, C, and D.
- The student holds the card so that the letter they choose to answer the question with is at the top of their card.





**SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
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Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



Title of the Programme : Work Shop on Plickers

Date : 29-11-2018

List of Faculty 2018-19

S.No	Name of full-time teacher	Designation	Signature
1	Dr.P.Subbalakshumma	Principal	P. Subbalakshumma
2	Dr.Aruna kumari.D	Lecturer in Zoology	D. Aruna Kumari
3	B.Swarna Mary	Lecturer in Zoology	B. Swarna Mary
4	K. Surya prakash Reddy	Lecturer in Zoology	K. Surya Prakash Reddy
5	K.Subhashini	Lecturer in Zoology	K. Subhashini
6	Dr.B.Rajasekhar	Lecturer in Zoology	B. Rajasekhar
7	S Suseela	Lecturer in Botany	S. Suseela
8	B. Yuga Vani	Lecturer in Botany	B. Yuga Vani
9	Dr.K. Venkatarami Reddy	Lecturer in Botany	K. Venkatarami Reddy
10	Dr. K. Nagamunireddy	Lecturer in chemistry	K. Nagamunireddy
11	D.Winnie Teja	Lecturer in chemistry	D. Winnie Teja
12	J. Mary suguna	Part time Lecturer in chemistry	J. Mary Suguna
13	Dr.Ch.Sravanthi	Lecturer in chemistry	Ch. Sravanthi
14	Dr.S.L.V.Lakshmi Reddy	Contract lecturer in chemistry	S.L.V. Lakshmi Reddy
15	V. Madhavi	Contract lecturer in chemistry	V. Madhavi
16	V. Hima kumari	Contract lecturer in chemistry	V. Hima Kumari
17	D.Padmavathi Devi	Contract lecturer in chemistry	D. Padmavathi Devi
18	Dr.M.Padmavathi	Lecturer in Physics	M. Padmavathi
19	Dr.M.V.Ramanaiah	Lecturer in Physics	M.V. Ramanaiah

20	Dr B. Sudhakar Reddy	Lecturer in Physics	
21	S. Umadevi	Lecturer in Mathematics	S. Umadevi
22	G. Uma rani	Guest Lecturer in Mathematics	G. Umadevi
23	K. Sunitha	Contract Lecturer in Mathematics	K. Sunitha
24	C. Sravani	Guest Lecturer in Mathematics	C. Sravani
25	C Subba Reddy	Lecturer in Statistics	C. Subba Reddy
26	S Sunitha	Guest Lecturer in Statistics	S. Sunitha
27	A.Haritha	Lecturer in Computer Science	A. Haritha
28	C.V.Krishna Veni	Lecturer in Computer Science	C. V. Krishna Veni
29	K.Vasudha Rani	Contract Lecturer in Computer Science	K. Vasudha Rani
30	B.RENUKA DEVI	Contract Lecturer in Computer Science	B. Renuka Devi
31	C.Rama Jyothi	Guest Faculty Electronics	C. Rama Jyothi
32	V.Sreerama Reddy	Lecturer in Commerce	V. Sreerama Reddy
33	Dr M.Sreenivasulu	Lecturer in Commerce	M. Sreenivasulu
34	O.Khaja Mohideen	Lecturer in Commerce	O. Khaja Mohideen
35	Dr S.Gurappa	Contract Faculty In Commerce	S. Gurappa
36	P.Raja Gopal	Guest Faculty In Commerce	P. Raja Gopal
37	Dr N Raja gopal Reddy	Contract lecturer in English	N. Raja Gopal Reddy
38	N.RAMAKRISHNA	Lecturer in English	N. Ramakrishna
39	K.Namratha	Lecturer in English	K. Namratha
40	D.Deva Raju	Guest Lecturer in English	D. Deva Raju
41	K.V RAMANA	Lecturer in English	K. V. Ramana
42	S. Chan Basha	Lecturer in English	S. Chan Basha
43	PMR JAYANTI	Lecturer in Hindi	PMR Jayanti
44	B.Bharati	Lecturer in Telugu	B. Bharati
45	MVN.Sudharani	Lecture in Telugu	MVN. Sudharani

One Day Workshop on Office Management

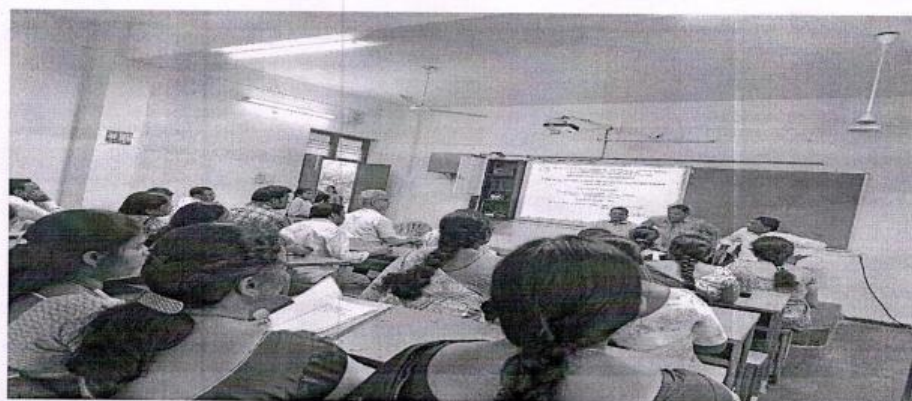


S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.

Reaccredited with 'B' Grade by NAAC

Y.S.R.Kadapa District – 516001, Andhra Pradesh

**ONE DAY WORK SHOP ON OFFICE MANAGEMENT
To
COLLEGE ADMINISTRATIVE STAFF
ON
19-10-2017
(ORGANISED BY DPARTMENT OF COMMERCE)**





SKR & SKR Govt. College for Women, Kadapa.
(Autonomous)
Re-accredited with 'B' Grade by NAAC
Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



DEPARTMENT OF COMMERCE

CIRCULAR

The Department of Commerce is going to conduct one day workshop to Office Staff on **Office Management** on 19.10.2017 from 10.00 AM to 5.00 PM at Room No.1. Hence all Non- Teaching staff are hereby informed to attend the work shop without fail.

V. Sreeramakrishna
17/10/2017

P. Srinivas Reddy
19.10.2017

PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

C.V. Ramesh Reddy

P. Mary Sudha

~~C.B.E. Vijayakumar~~

R. Ramesh Reddy

~~R. Ramesh Reddy~~

K. Lakshmi

V. ~~A. Rama~~
R. Rama

K. Saraswathi

D. Sridamma

R. Vijaya Lakshmi

A. N. Srinivas Reddy

P. Gangadhar

A. Veesa Govindu

As policy matter SKR & SKR GOVT. COLLEGE FOR WOMEN resolved to enhance the capacity of administrative staff by exposing them to various administrative training programmes for smooth and efficient functioning of office.

On 19-10-2017 a workshop was conducted on office management to enhance the knowledge of the administrative staff in college at Room No.1 from 10 a.m to 5 p.m. by the Department of commerce in association with IQAC. The workshop was inaugurated by the Chair person and Principal Garu Dr.P.Subba Lakshumma and gave message to the administrative staff on office management and its importance in effective functioning of day today activities. She also stressed the quality of organisation will be assessed by the work executed within the timeline. Office should follow certain directives they are issue of orders and instructions to subordinates, guiding them at work, supervision of day to day operations and motivating all the staff for better performance.

Dr.P.Gurivi Reddy Garu, Resource Person from SBVR Degree College, Badvel enlighten the administrative staff by giving hands on experience in conducting of day today activities from higher officer to lower rank officer. He delivered a beautiful message the vital role of staff in an organisation to achieve desired objectives. He stated that office management refers to the process of planning, guiding, communicating, directing, co-ordinating and controlling the activities of an organisation. Moreover he also said that preparing job descriptions, responsibility of each position, establishing a proper communication system accepting the new challenges are the important features in Office Management.

The Programme Convenor Sri.V.Sreerama Reddy Garu Lecturer in Commerce said that staffing, communication, working with IT and motivating are the key factors for office management.

The programme was concluded by the Convenor Sri.V.Sreerama Reddy by Vote of Thanks to all the dignitaries and the Administrative staff. Feedback was taken from the staff .

V. Sreerama Reddy
19-10-2017
Lecturer in Commerce
SKR & SKR Govt. College for Women
KADAPA



SKR & SKR Govt. College for Women, Kadapa.
(Autonomous)
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Affiliated to Yogi Vemana University



One day work shop on Office Management

Date: 19.10.2017

TIMINGS: 10.00 AM TO 5.00 PM

S.NO	NAME OF THE STAFF MEMBER	SIGNATURE
1	Sri M.SASIDHAR	
2	Sri B.HARI PRASAD	
3	Sri P.GANGADHAR	P. Gangadhar
4	Smt A.VIJAYA BHARATHI	A. Vijaya Bharathi
5	Sri P. MOHAMMAD ALI KHAN	
6	Smt A.V.SUBBA LAKSHUMMA	A.V. Subba Lakshumma
7	Smt B.E.VIJAYA KUMARI	B.E. Vijaya Kumari
8	Smt P.MARY SUDHA	P. Mary Sudha
9	Sri S.MOHAMMAD RAFI	S. Mohammad Rafi
10	Smt R.RAJESWARI	R. Rajeswari
11	Smt R.VIJAYA LAKSHMI	R. Vijaya Lakshmi
12	Smt A.NAGA SUBBAMMA	A. Naga Subbamma
13	Sri K.CHALAPATHAIAH	
14	Smt K.SARASWATHI	K. Saraswathi
15	Sri P.VARA PRASAD	P. Varaswathi
16	Sri C.V.RAVEENDRA REDDY	C.V. Ravindra Reddy
17	Smt D.SARADAMMA	D. Saradamma
18	Sri A.VEERA GOVINDU	A. Veera Govindu

Workshop on Teaching Methods

CONDUCTING



Department
of Computer
Science &
Applications
S.K.R & S.K.R
Government
College for
Women (A)
Kadapa

One-Day Training

Programme

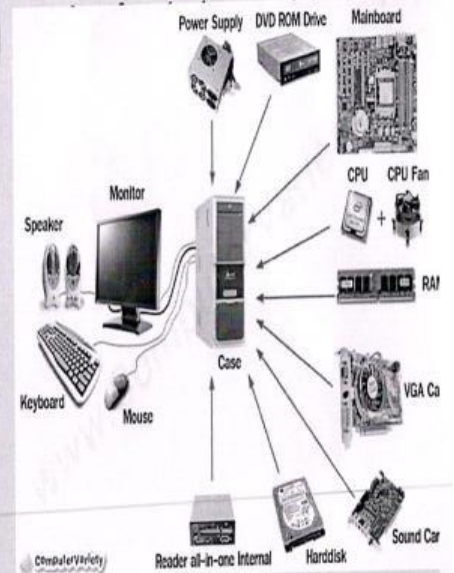
On

"Basics in Computer
Education"

for Teaching Staff

Date:15-07-2017

ABOUT THE PROGRAM



A New Approach to Basic Computer Education

(For Higher Secondary Students of
Arts, Science and Commerce Streams)



Basic
Knowledge
of
Computer





SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
(AUTONOMOUS)
Reaccredited with 'B' Grade by NAAC
Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



Circular

Date : 13.07.2017

This is to inform you that all teaching faculty are requested to attend the programme One-day workshop on "Basics in Computer Education" on 15-07-2017. at Room No. 1 organised by Department of Computer Science&Applications, SKR & SKR Govt. College for Women, Kadapa (Autonomous).

P. Suresh Babu

PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA

K. Ranya Smitha

Department of Computer Science&Applications

<i>P</i>	<i>AR</i>	<i>RS</i>
<i>Al</i>	<i>B</i>	<i>S.J</i>
<i>S</i>	<i>B</i>	<i>DR</i>
<i>S1</i>	<i>CB</i>	<i>S.RP</i>
<i>KS</i>	<i>S</i>	<i>SAP</i>
<i>SS</i>	<i>D</i>	<i>PF</i>
<i>GA</i>	<i>PS</i>	<i>AP</i>
<i>HR</i>	<i>R.V.N.</i>	<i>S</i>
<i>KS</i>	<i>W.S.</i>	<i>SN</i>
<i>M.L.Ka</i>	<i>Raj</i>	<i>K.S</i>
<i>SR</i>	<i>V.Su</i>	<i>G.Vu</i>
<i>Susu</i>	<i>SV</i>	<i>K.S</i>
<i>Susu</i>	<i>OS</i>	<i>RD</i>
<i>Vus</i>	<i>GP</i>	<i>KN</i>
<i>Chaita</i>	<i>AR</i>	



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Affiliated to Yogi Vemana University



Title of the Programme : BASICS IN COMPUTER EDUCATION

Date : 15-07-2017

List of Faculty

2017-18

S.No	Name of full-time teacher	Designation	Signature
1	Dr.P.Subbalakshumma	Principal	P. Subbalakshumma
2	Dr.Aruna kumari.D	Lecturer in Zoology	Dr. Aruna Kumari
3	B.Swarna Mary	Lecturer in Zoology	B. Swarna Mary
4	Dr.N.S. Venu Gopal	Part time Lecturer in Zoology	Dr. N.S. Venu Gopal
5	K. Surya prakash Reddy	Lecturer in Zoology	K. Surya prakash Reddy
6	S. Suseela	Lecturer in Botany	S. Suseela
7	B. Yuga Vani	Lecturer in Botany	B. Yuga Vani
8	N.Rajeswari	Guest lecturer in Botany	N. Rajeswari
9	L. Sudheera	Lecturer in chemistry	L. Sudheera
10	M.Lavanya Kumar	Lecturer in chemistry	M. Lavanya Kumar
11	Dr. K. Nagamunireddy	Lecturer in chemistry	Dr. K. Nagamunireddy
12	J. Mary suguna	Part time Lecturer in chemistry	J. Mary suguna
13	Dr.S.L.V. Lakshmi Reddy	Contract lecturer in chemistry	Dr. S.L.V. Lakshmi Reddy
14	V. Madhavi	Contract lecturer in chemistry	V. Madhavi
15	G.Kavitha	Guest Lecturer in Chemistry	G. Kavitha
16	Dr.M.V.Ramanaiah	Lecturer in Physics	Dr. M.V. Ramanaiah
17	Dr B. Sudhakar Reddy	Lecturer in Physics	Dr. B. Sudhakar Reddy
18	S. Umadevi	Lecturer in Mathematics	S. Umadevi

19	Dr.C. Subba Reddy	Lecturer in Statistics	Dr. Subba Reddy
20	S Sunitha	Guest Lecturer in Statistics	S. Sunitha
21	B.RENUKA DEVI	Contract Lecturer in Computer Science	B. Renuka Devi
22	C.K.SUNEETHA	Guest Lecturer	G. Umarani
23	G.UMARANI	Guest Lecturer	G. Umarani
24	K.SOWBHAGYA	Guest Lecturer	K. Sowbhagya
25	P.Raja Gopal	Guest Lecturer in Commerce	P. Raja Gopal
26	V.Sreerama reddy	Lecturer in Commerce	V. Sreerama Reddy
27	Dr M.Sreenivasulu	Lecturer in Commerce	M. Sreenivasulu
28	O.Khaja Mohideen	Lecturer in Commerce	O. Khaja Mohideen
29	Smt G.Parveen	Contract Faculty In Commerce	G. Parveen
30	N.RAMAKRISHNA	Lecturer in English	N. Ramakrishna
31	K.V RAMANA	Lecturer in English	K. V. Ramana
32	S. Chan Basha	Lecturer in English	S. Chan Basha
33	D.Deva Raju	Guest Lecturer in English	D. Deva Raju
34	S.Ruksana Parveen	Guest Lecturer in English	S. Ruksana Parveen
35	PMR JAYANTHI	Lecturer in Hindi	J. Jayanthi
36	Dr. M.V.N.Sudha rani	Lecturer in Telugu	M. V. N. Sudha Rani
37	C.H.Shirisha	Guest Faculty in Telugu	C. H. Shirisha
38	Dr.Shazeeya Begum	lecturer in Urdu	Dr. Shazeeya Begum
39	B. Gangadhar	lecturer in History	B. Gangadhar
40	I.Nageswar reddy	Lecturer in History	I. Nageswar Reddy
41	M. Veerabhadrarai	Lecturer in Political Science	M. Veerabhadrarai
42	K.Sujatha	Contract Lecturer in Political Science	K. Sujatha
43	G.Vijaya Lakshmi Devi	Lecturer in Economics	G. Vijaya Lakshmi Devi
44	P.Venka Rami Reddy	Lecturer in Economics	P. Venka Rami Reddy

45	K.Venkata Subbaiah	Lecturer in Economics	<i>K. Venkata Subbaiah</i>
46	M.Sireesha	Guest Lecturer in Bio-Technology	<i>Sireesha</i>
47	J.ANITHA KUMARI	Lecturer in Microbiology	<i>Anitha Kumari</i>
48	P.LAVEENA	Guest Faculty in Biochemistry	<i>Laveena</i>
49	K.Madan Mohan	Physical Director	<i>K. Madan Mohan</i>
50	P.Raja Gopal	Guest Lecturer in commerce	<i>P. Raja Gopal</i>
51	N.S Venugopal	Guest Lecturer in Zoology	<i>N. S. Venugopal</i>
52	P.Laveena	Guest Lecturer in Biochemistry	<i>Laveena</i>
53	M.Lavanya	Guest Lecturer in Computers	<i>M. Lavanya</i>
54	M.Subhanjali	Guest Lecturer in Computers	<i>M. Subhanjali</i>
55	P.Arifoon	Guest Lecturer in Computers	<i>P. Arifoon</i>

One Day Training Program on Basics in Computer Education

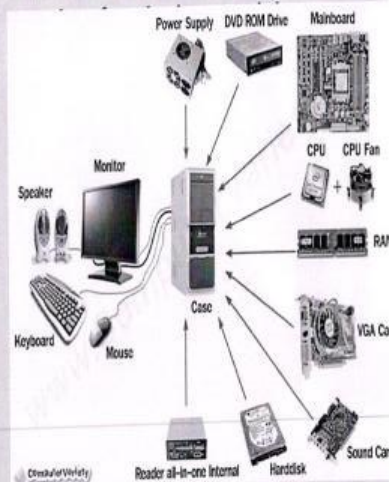
CONDUCTING



Department
of Computer
Science &
Applications
S.K.R & S.K.R
Government
College for
Women (A)
Kadapa

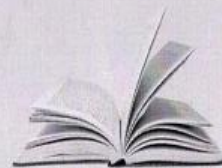
One-Day Training
Programme
On
"Basics in Computer
Education"
for Teaching Staff
Date:15-07-2017

ABOUT THE PROGRAM



A New Approach to
**Basic
Computer
Education**

(For Higher Secondary Students of
Arts, Science and Commerce Streams)



**Basic
Knowledge
of
Computer**





**SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
(AUTONOMOUS)**

Reaccredited with 'B' Grade by NAAC
Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



Title of the Programme : BASICS IN COMPUTER EDUCATION

Date : 15-07-2017

List of Faculty

2017-18

S.No	Name of full-time teacher	Designation	Signature
1	Dr.P.Subbalakshumma	Principal	P. Subbalakshumma
2	Dr.Aruna kumari.D	Lecturer in Zoology	Dr. Aruna Kumari
3	B.Swarna Mary	Lecturer in Zoology	B. Swarna Mary
4	Dr.N.S. Venu Gopal	Part time Lecturer in Zoology	Dr. N.S. Venu Gopal
5	K. Surya prakash Reddy	Lecturer in Zoology	K. Surya prakash Reddy
6	S. Suseela	Lecturer in Botany	S. Suseela
7	B. Yuga Vani	Lecturer in Botany	B. Yuga Vani
8	N.Rajeswari	Guest lecturer in Botany	N. Rajeswari
9	L. Sudheera	Lecturer in chemistry	L. Sudheera
10	M.Lavanya Kumar	Lecturer in chemistry	M. Lavanya Kumar
11	Dr. K. Nagamunireddy	Lecturer in chemistry	Dr. K. Nagamunireddy
12	J. Mary suguna	Part time Lecturer in chemistry	J. Mary suguna
13	Dr.S.L.V. Lakshmi Reddy	Contract lecturer in chemistry	Dr. S.L.V. Lakshmi Reddy
14	V. Madhavi	Contract lecturer in chemistry	V. Madhavi
15	G.Kavitha	Guest Lecturer in Chemistry	G. Kavitha
16	Dr.M.V.Ramanaiah	Lecturer in Physics	Dr. M.V. Ramanaiah
17	Dr B. Sudhakar Reddy	Lecturer in Physics	Dr. B. Sudhakar Reddy
18	S. Umadevi	Lecturer in Mathematics	S. Umadevi

19	Dr.C. Subba Reddy	Lecturer in Statistics	Dr. Subba Reddy
20	S Sunitha	Guest Lecturer in Statistics	S. Sunitha
21	B.RENUKA DEVI	Contract Lecturer in Computer Science	B Renuka Devi
22	C.K.SUNEETHA	Guest Lecturer	C. K. Sunitha
23	G.UMARANI	Guest Lecturer	G. Umarani
24	K.SOWBHAGYA	Guest Lecturer	K. Sowbhagya
25	P.Raja Gopal	Guest Lecturer in Commerce	P. Raja Gopal
26	V.Sreerama reddy	Lecturer in Commerce	V. Sreerama Reddy
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28	O.Khaja Mohideen	Lecturer in Commerce	O. Khaja Mohideen
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31	K.V RAMANA	Lecturer in English	K. V. Ramana
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33	D.Deva Raju	Guest Lecturer in English	D. Deva Raju
34	S.Ruksana Parveen	Guest Lecturer in English	S. Ruksana Parveen
35	PMR JAYANTHI	Lecturer in Hindi	P. M. Jayanthi
36	Dr. M.V.N.Sudha rani	Lecturer in Telugu	M. V. N. Sudha Rani
37	C.H.Shirisha	Guest Faculty in Telugu	C. H. Shirisha
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40	I.Nageswar reddy	Lecturer in History	I. Nageswar Reddy
41	M. Veerabhadraiah	Lecturer in Political Science	M. Veerabhadraiah
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54	M.Subhanjali	Guest Lecturer in Computers	<i>Subhanjali</i>
55	P.Arifoon	Guest Lecturer in Computers	<i>Arifoon</i>

Annual Report on Professional Development/Administrative Training Programs organized by the college for the year 2021 – 2022

SKR&SKR Govt. College for Women, Kadapa (Autonomous) organized professional development /administrative training programmes for the academic year 2021-22 for teaching and nonteaching staff in order to engage them to provide the best education for the students. To maximize the ability of the faculty to teach student to learn and nurture as productive culture. Each member of the faculty must become a learner before she /he becomes a teacher. Without proper preparation and training we cannot expect them to abreast of all the latest trends and training strategies from faculty. By offering training administrative issues for staff the college gradually builds a leapbench of talented leaders who are equipped and excited to take on new roles of responsibilities. Only skilled employees and great leadership can drive an organization to success. Sometimes such skill are vital to college that seeks long term accomplishments. Efficiency and competency are achievable only through continued training of employees and require careful planning and implementation. Organization that understand the importance of training, come up with an employee training and development programmes

As a part of professional development / administrative training programmes College has organized 6 **programmes** to faculty and administrative staff. Among these training programmes 3 **programmes** are designed to enhance the knowledge and skill of faculty. 3 **administrative programmes** are framed to provide the employees with the opportunity to do just that and boost their skills.

List of Training Programmes 2021-22

Dates (from-to) (DD-MM-YYYY)	Title of the professional development/ administrative training programs organised for teaching staff (Professional development/ administrative training programs)	No. of participants
15-05-2022 TO 15-05-2022	Introduction to Computers	15
18-04-2022 TO 18-04-2022	English Spoken Tutorial	15
23-03-2022 TO 23-03-2022	Professional Development programme on Board Of Studies by Smt L. Sudheera, Academic Coordinator	67
25-02-2022 TO 25-02-2022	Workshop on Learning Management System by Dr P. Subba Lakshumma, Principal	75
16-02-2022 TO 16-02-2022	Administrative Staff Training Programme on Professional Ethics	23
03-03-2021 TO 03-03-2021	Administrative training programme on Cash Book preparation	70

Annual Report on Professional Development/Administrative Training Programs organized by the college for the year 2020 – 2021

SKR&SKR Govt College for Women, Kadapa (Autonomous) organized professional development /administrative training programmes for the academic year 2020-21 for teaching and nonteaching staff in order to engage them to provide the best education for the students. To maximize the ability of the faculty to teach student to learn and nurture as productive culture. Each member of the faculty must become a learner before she /he becomes a teacher. Without proper preparation and training we cannot expect them to abreast of all the latest trends and training strategies from faculty. By offering training administrative issues for staff the college gradually builds a leapbench of talented leaders who are equipped and excited to take on new roles of responsibilities. Only skilled employees and great leadership can drive an organization to success. Sometimes such skill is vital to college that seeks long term accomplishments. Efficiency and competency are achievable only through continued training of employees and require careful planning and implementation. Organization that understand the importance of training, come up with an employee training and development programmes

As a part of professional development / administrative training programmes College has organized 7 **programmes** to faculty and administrative staff. Among these training programmes 5 **programmes** are designed to enhance the knowledge and skill of faculty. 2 **administrative programmes** are framed to provide the employees with the opportunity to do just that and boost their skills.

List of Training Programmes 2020-21

Dates (from-to) (DD-MM-YYYY)	Title of the professional development/ administrative training programs organised for teaching staff (Professional development/ administrative training programs)	No. of participants
01-12-2021 TO 01-12-2021	Professional Development programme on Google Apps	62
20-11-2021 TO 21-11-2021	Basic computer skills and Networking concepts	60
11-08-2021 TO 11-08-2021	One day workshop on Google Classroom	56
14-07-2021 TO 14-07-2021	e-office	10
15-04-2021 TO 15-04-2021	Seminar on Research Methodology	58
02-11-2020 TO 12-11-2020	Office Automation	10
01-09-2020 TO 01-09-2020	Effective Teaching at College Level	70

**Annual Report on Professional Development/Administrative Training Programs
organized by the college for the year 2019 – 2020**

SKR&SKR Govt College for Women, Kadapa (Autonomous) organized professional development /administrative training programmes for the academic year 2019-20 for teaching and nonteaching staff in order to engage them to provide the best education for the students. To maximize the ability of the faculty to teach student to learn and nurture as productive culture. Each member of the faculty must become a learned before she /he becomes a teacher. Without proper preparation and training we cannot expect them to abreast of all the latest trends and training strategies from faculty. By offering training administrative issues for staff the college gradually builds a leapbench of talented leaders who are equipped and excited to take on new roles of responsibilities. Only skilled employees and great leadership can drive an organization to success. Sometimes such skill are vital to college that seeks long term accomplishments. Efficiency and competency are achievable only through continued training of employees and require careful planning and implementation. Organization that understand the importance of training, come up with an employ training and development programmes

As a part of professional development / administrative training programmes College has organized **3 programmes** to faculty and administrative staff. Among these training programmes **2 programmes** are designed to enhance the knowledge and skill of faculty. **1 administrative programmes** are framed to provide the employees with the opportunity to do just that and boost their skills.

List of Training Programmes 2019-20

Dates (from-to) (DD-MM-YYYY)	Title of the professional development/ administrative training programs organised for teaching staff (Professional development/ administrative training programs)	No. of participants
01-03-2020 TO 01-03-2020	Soft Skills Training Programme to Non-Teaching Staff	13
25-09-2019 TO 25-09-2019	Anger Management during teaching	70
10-01-2019 TO 10-01-2019	Women Teacher role in Women Institution	30

**Annual Report on Professional Development/Administrative Training Programs
organized by the college for the year 2018 – 2019**

SKR&SKR Govt College for Women, Kadapa (Autonomous) organized professional development /administrative training programmes for the academic year 2019-20 for teaching and nonteaching staff in order to engage them to provide the best education for the students. To maximize the ability of the faculty to teach student to learn and nurture a productive culture. Each member of the faculty must become a learner before she /he becomes a teacher. Without proper preparation and training we cannot expect them to abreast of all the latest trends and training strategies from faculty. By offering training administrative issues for staff the college gradually builds a leap bench of talented leaders who are equipped and excited to take on new roles of responsibilities. Only skilled employees and great leadership can drive an organization to success. Sometimes such skill are vital to college that seeks long term accomplishments. Efficiency and competency are achievable only through continued training of employees and require careful planning and implementation. Organization that understand the importance of training, come up with an employee training and development programmes

As a part of professional development / administrative training programmes College has organized **4 programmes** to faculty and administrative staff. Among these training programmes **4 programmes** are designed to enhance the knowledge and skill of faculty are framed to provide the employees with the opportunity to do just that and boost their skills.

List of Training Programmes 2018-19

Dates (from-to) (DD-MM-YYYY)	Title of the professional development/ administrative training programs organised for teaching staff (Professional development/ administrative training programs)	No. of participants
30-11-2018 TO 30-11-2018	Workshop on Online Assessment Techniques	47
03-11-2018 TO 03-11-2018	Seminar on MOOCs Enrollment	40
29-11-2018 TO 29-11-2018	Workshop on Plickers	45
05-11-2018 TO 05-11-2018	Seminar on Online Assessment Tools – Plickers	32

**Annual Report on Professional Development/Administrative Training Programs
organized by the college for the year 2017 – 2018**

SKR&SKR Govt College for Women, Kadapa (Autonomous) organized professional development /administrative training programmes for the academic year 2019-20 for teaching and nonteaching staff in order to engage them to provide the best education for the students. To maximize the ability of the faculty to teach student to learn and nurture as productive culture. Each member of the faculty must become a learner before she /he becomes a teacher. Without proper preparation and training we cannot expect them to abreast of all the latest trends and training strategies from faculty. By offering training administrative issues for staff the college gradually builds a leapbench of talented leaders who are equipped and excited to take on new roles of responsibilities. Only skilled employees and great leadership can drive an organization to success. Sometimes such skill are vital to college that seeks long term accomplishments. Efficiency and competency are achievable only through continued training of employees and require careful planning and implementation. Organization that understand the importance of training, come up with an employee training and development programmes

As a part of professional development / administrative training programmes College has organized 3 **programmes** to faculty and administrative staff. Among these training programmes 3 **programmes** are designed to enhance the knowledge and skill of faculty. 1 **administrative programmes** are framed to provide the employees with the opportunity to do just that and boost their skills.

List of Training Programmes 2017-18

Dates (from-to) (DD-MM-YYYY)	Title of the professional development/ administrative training programs organised for teaching staff (Professional development/ administrative training programs)	No. of participants
19-10-2017 TO 19-10-2017	One day Workshop on Office Management	18
16-09-2017 TO 16-09-2017	One day Workshop on Teaching Methods	65
15-07-2017 TO 15-07-2017	Basics in Computer Education	55

